



Tuesday, September 15, 2015

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, September 15, 2015 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Esther Mefferd and Robin May. Pam Bishop, Don Dale and Ben Wiley were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM, Mr. Lloyd opened with the quote, “Where there is no vision, the people perish.” Proverbs 29:18

II. Approval of Minutes

- i. Since the minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the August Minutes were approved.

III. Treasurer’s Report

- i. On a motion by Esther Mefferd, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the August financial reports presented by Treasurer Sally Marisic.
- ii. The \$21,499 budget surplus from 2014 was moved to the designated fund for capital improvements.

IV. MGCA Member Comments

- i. Linda Seltzer was at the meeting.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale, acting chair

- i. No meeting, nothing to present.

B. Communications Committee – Margaret Hopkins

- i. No meeting. The committee is waiting for the budget process to be finished before making web site proposals. The fall newsletter will be out before the next meeting.

C. Community Activities Committee – Robin May

- i. The Heritage Festival attendance statistics were reviewed with the Board.
- ii. Robin will look into purchasing a new charcoal grill for the playground area.

D. Finance Committee - Sally Marisic

- i. The Finance Committee had its first budget meeting. The second is scheduled for October 7th at 6:00 pm.

E. Nominations Committee – Pam Bishop

- i. No meeting, nothing to report

F. Property Ownership Committee – Pam Bishop, acting chair

- i. Not present, no report



G. Parks & Recreation Committee – Margaret Hopkins

- i. Two presentations for the garden/landscape project between the library and Boehm were presented by two different landscaping firms. The proposals were significantly different from one another and the committee did not achieve consensus on which direction they wanted to go. They have decided to gather one more proposal.
- ii. In addition to other tree health issues, Bob Houser pointed out that we have pine trees in trouble with bark beetles.

H. Tabernacle Association –

- i. Nothing to report

I. Ad-Hoc Archives Committee – George Resh

- i. No report

J. Ad-Hoc Policy & Procedures Committee – Pam Bishop

- i. Nothing to report

K. Executive Committee

- i. Secretary read thank you letter from Merv Lentz.
- ii. Secretary read thank you note from Irene Rollman for Robin May's assistance with the Ann Hark program.

VI. Old Business

- i. The Board reviewed the changes to the easement language and discussed charges per square foot for easements. A motion by Sally Marisic to set the compensation at \$5/sq foot for the initial easement was not passed with three yes votes and three no votes. On a motion by Margaret Hopkins, the Board agreed with four yes votes and 2 no votes as follows: RESOLVED, That the MGCA Board of Managers set easement compensation at \$10/sq foot.
- ii. On a motion by Sally Marisic, a motion was introduced and passed with five yes votes and one abstention as follows: RESOLVED, That the MGCA Board of Managers accept the 9/15/2015 easement language.

VII. New Business

- i. None

Adjournment

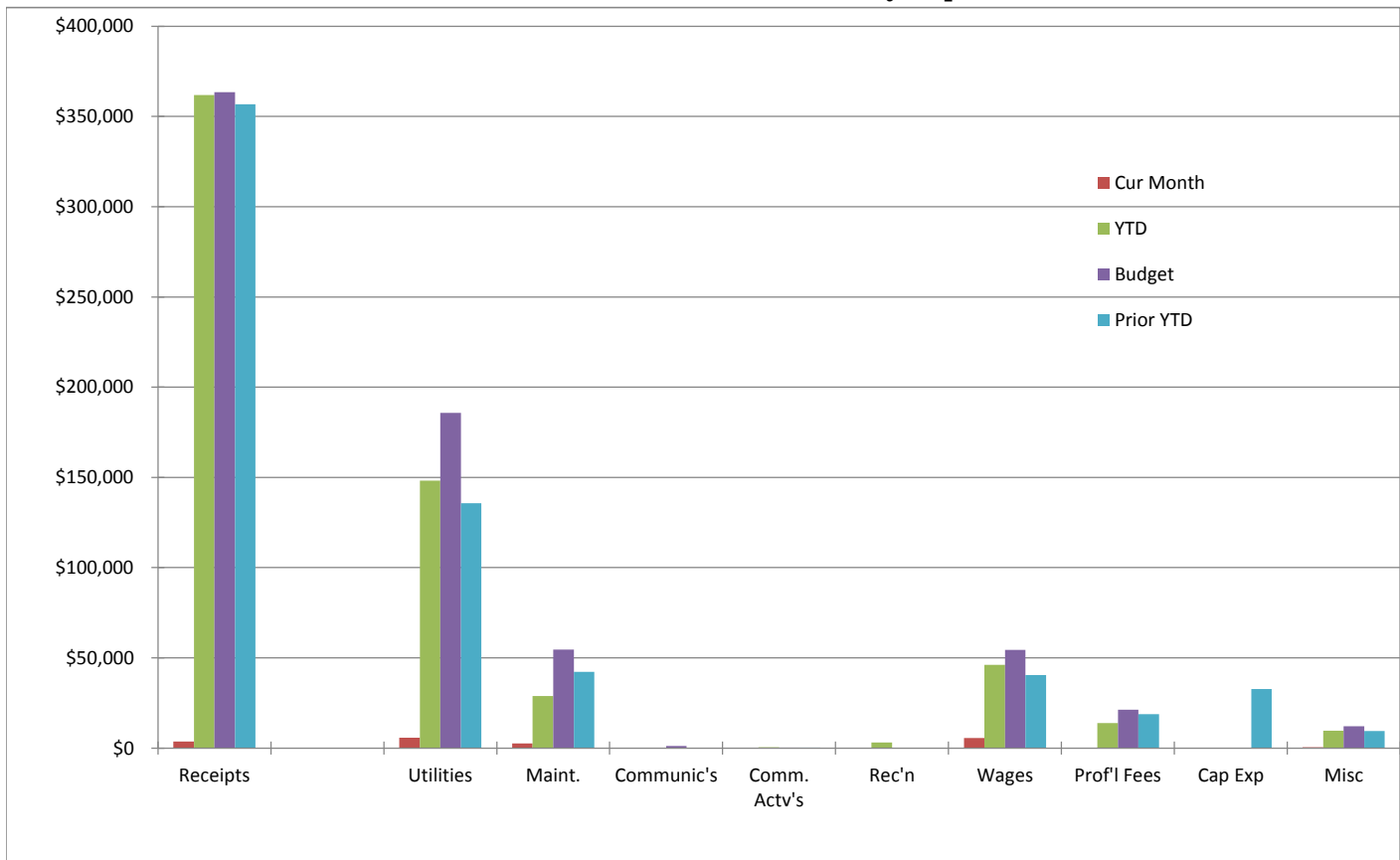
On a motion by Resh, the meeting was adjourned at 7:44 pm.

The next regular meeting will be held Tuesday, October 20th at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.
2015 General Fund Summary Report



September 2015

	<u>Cur. Mnth</u>		<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$3,654	1%	\$361,902	100%	\$363,478	\$356,819	\$5,084	1%
Disbursements								
Utilities	\$5,767	4%	\$148,262	80%	\$185,700	\$135,607	\$12,655	9%
Maintenance	\$2,545	9%	\$28,857	53%	\$54,500	\$42,195	(\$13,338)	-32%
Communications	\$0	0%	\$152	13%	\$1,150	\$60	\$92	153%
Community Activities	\$88	23%	\$389	130%	\$300	\$255	\$134	53%
Parks & Recreation	\$0	0%	\$3,069	3069%	\$100	\$94	\$2,974	3153%
Wages and Benefits	\$5,599	12%	\$46,099	85%	\$54,400	\$40,566	\$5,533	14%
Professional Fees	\$0	0%	\$13,800	65%	\$21,200	\$18,822	(\$5,022)	-27%
Capital Expenses/Projects	\$0		\$0		\$0	\$32,765	(\$32,765)	-100%
Miscellaneous	\$543	6%	\$9,630	80%	\$12,025	\$9,494	\$135	1%
Totals	\$14,543		\$250,258	76%	\$329,375	\$279,859	(\$29,601)	-11%
Net Margin	(\$10,888)		\$111,644		\$34,103	\$76,960	\$34,684	45%

	TOTAL					After Special Vote			Special Vote
	Sep 15	Jan - Sep 15	Budget	\$ Over Budget	% of Budget	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense									
Income									
Assessments									
Apartment	0.00	725.00	700.00	25.00	103.57%				
Garage									
Garage Assessment Discount	0.00	-50.80	-80.00	29.20	63.5%				
Garage - Other	0.00	2,730.00	2,730.00	0.00	100.0%				
Total Garage	0.00	2,679.20	2,650.00	29.20	101.1%				
Home									
Home Assessment Discounts	0.00	-4,799.80	-4,400.00	-399.80	109.09%				
Home - Other	2,492.00	342,654.05	346,550.00	-3,895.95	98.88%				
Total Home	2,492.00	337,854.25	342,150.00	-4,295.75	98.74%				
Penalties	145.00	705.40	500.00	205.40	141.08%				
Total Assessments	2,637.00	341,963.85	346,000.00	-4,036.15	98.83%				
Rentals									
Garage									
Garage Rental	0.00	-49.50	9,900.00	-9,949.50	-0.5%				
Rental - Garage Discount	0.00	-115.50	-150.00	34.50	77.0%				
Garage - Other	0.00	9,487.50							
Total Garage	0.00	9,322.50	9,750.00	-427.50	95.62%				
Parking	0.00	1,650.00	900.00	750.00	183.33%				
Pavilion/Kitchen	-50.00	175.00	0.00	175.00	100.0%				
Storage Sheds									
Deposits	0.00	0.00							
Rental - Storage Shed Discount	0.00	-21.40	-32.00	10.60	66.88%				
Shed Rental	0.00	3,210.00	3,210.00	0.00	100.0%				
Total Storage Sheds	0.00	3,188.60	3,178.00	10.60	100.33%				
Tabernacle	50.00	2,150.00	1,000.00	1,150.00	215.0%				
Total Rentals	0.00	16,486.10	14,828.00	1,658.10	111.18%				
Interest Income	21.38	155.68	150.00	5.68	103.79%				

Miscellaneous Receipts					
Historical Plaques	0.00	15.14			
Misc. Income Contributions	0.00	2.00			
Reimbursed Expenses					
Mulch, Top Soil, Stone	25.00	1,048.50			
Other Reimbursement	1,045.92	1,045.92			
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	-75.00	-75.00	1,500.00	-1,575.00	-5.0%
Total Reimbursed Expenses	995.92	2,019.42	2,500.00	-480.58	80.78%
Total Miscellaneous Receipts	995.92	2,036.56	2,500.00	-463.44	81.46%
Prior Year Assessment Payments	0.00	1,260.25			
Total Income	3,654.30	361,902.44	363,478.00	-1,575.56	99.57%
Gross Profit	3,654.30	361,902.44	363,478.00	-1,575.56	99.57%

B&G Committee	Expense					
	Utilities					
	Electric (Street Lights)	1,545.00	13,289.64	17,000.00	-3,710.36	78.17%
	Garbage	3,092.90	30,395.55	38,500.00	-8,104.45	78.95%
	Sewer	23.56	96,329.91	122,000.00	-25,670.09	78.96%
	Water	1,105.40	8,246.95	8,200.00	46.95	100.57%
	Total Utilities	5,766.86	148,262.05	185,700.00	-37,437.95	79.84%
	Maintenance					
	General Maintenance					
	Plantings	169.52	3,162.67			
	General Maintenance - Other	192.19	2,202.95	8,500.00	-6,297.05	25.92%
	Total General Maintenance	361.71	5,365.62	8,500.00	-3,134.38	63.13%
	Garage Maintenance & Util's	37.47	298.23	3,200.00	-2,901.77	9.32%
	Library Bldng Maint. & Util's	22.57	849.36	600.00	249.36	141.56%
	Paving	0.00	0.00	5,000.00	-5,000.00	0.0%
	Recreational Facilities Maint.	470.70	981.81	1,200.00	-218.19	81.82%
	Sewer/Water Line Maintenance	0.00	2,961.00	5,500.00	-2,539.00	53.84%
	Snow Removal	0.00	5,703.00	5,500.00	203.00	103.69%
	Tabernacle Bldng Maint & Util's	239.68	6,534.63	9,500.00	-2,965.37	68.79%
	Tree Removal & Trimming	0.00	2,625.00	10,000.00	-7,375.00	26.25%
	Truck and Tractor Costs	1,413.24	3,538.83	5,500.00	-1,961.17	64.34%
	Water Line Maintenance	0.00	0.00	0.00	0.00	0.0%
	Total Maintenance	2,545.37	28,857.48	54,500.00	-25,642.52	52.95%
Communications Committee	Communications					
	Newsletter	0.00	0.00	150.00	-150.00	0.0%
	Web-Site	0.00	151.62	1,000.00	-848.38	15.16%
Activities Committee	Total Communications	0.00	151.62	1,150.00	-998.38	13.18%
	Community Activities					
	Picnic	88.37	389.25	300.00	89.25	129.75%
Recreation Committee	Community Activities - Other	0.00	0.00			
	Total Community Activities	88.37	389.25	300.00	89.25	129.75%
	Parks & Recreation					
	Tree Health/Maintenance	0.00	3,068.70			
	Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
	Total Parks & Recreation	0.00	3,068.70	100.00	2,968.70	3,068.7%
				\$5,500	55.79%	\$5,500

Executive Committee

Executive Committee

Wages and Benefits

Emp CC Reimbursement	0.00	0.30			
Employee Health Insurance	0.00	3,166.69	4,000.00	-833.31	79.17%
Employee Payroll Taxes	418.70	3,889.10	4,800.00	-910.90	81.02%
Gross Payroll	5,174.03	38,467.73	45,000.00	-6,532.27	85.48%
Payroll Expenses	6.40	575.64	600.00	-24.36	95.94%
Total Wages and Benefits	5,599.13	46,099.46	54,400.00	-8,300.54	84.74%

Professional Fees

Accounting	0.00	0.00	3,200.00	-3,200.00	0.0%
Insurance					
Auto	0.00	846.00			
Bus. Catastrophe	0.00	2,204.00			
Commercial	0.00	8,244.00			
Workers Comp	0.00	2,326.00			
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%
Total Insurance	0.00	13,620.00	14,000.00	-380.00	97.29%
Legal Fees	0.00	180.00	4,000.00	-3,820.00	4.5%
Total Professional Fees	0.00	13,800.00	21,200.00	-7,400.00	65.09%

Miscellaneous**Administrative costs**

Banking Costs	0.00	33.00	50.00	-17.00	66.0%
Computer	0.00	135.14	200.00	-64.86	67.57%
Office Equipment/Furnishings	0.00	505.26	200.00	305.26	252.63%
Office Supplies	0.00	226.62	425.00	-198.38	53.32%
Postage and Delivery	9.80	569.05	850.00	-280.95	66.95%
Printing and Reproduction	252.31	986.16	1,500.00	-513.84	65.74%
Telephone	280.78	1,469.41	1,000.00	469.41	146.94%
Total Administrative costs	542.89	3,924.64	4,225.00	-300.36	92.89%

Contributions - Note 2 Fin Comm

	0.00	975.00	2,300.00	-1,325.00	42.39%
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Property Taxes	0.00	4,730.14	5,500.00	-769.86	86.0%
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Total Miscellaneous

	542.89	9,629.78	12,025.00	-2,395.22	80.08%
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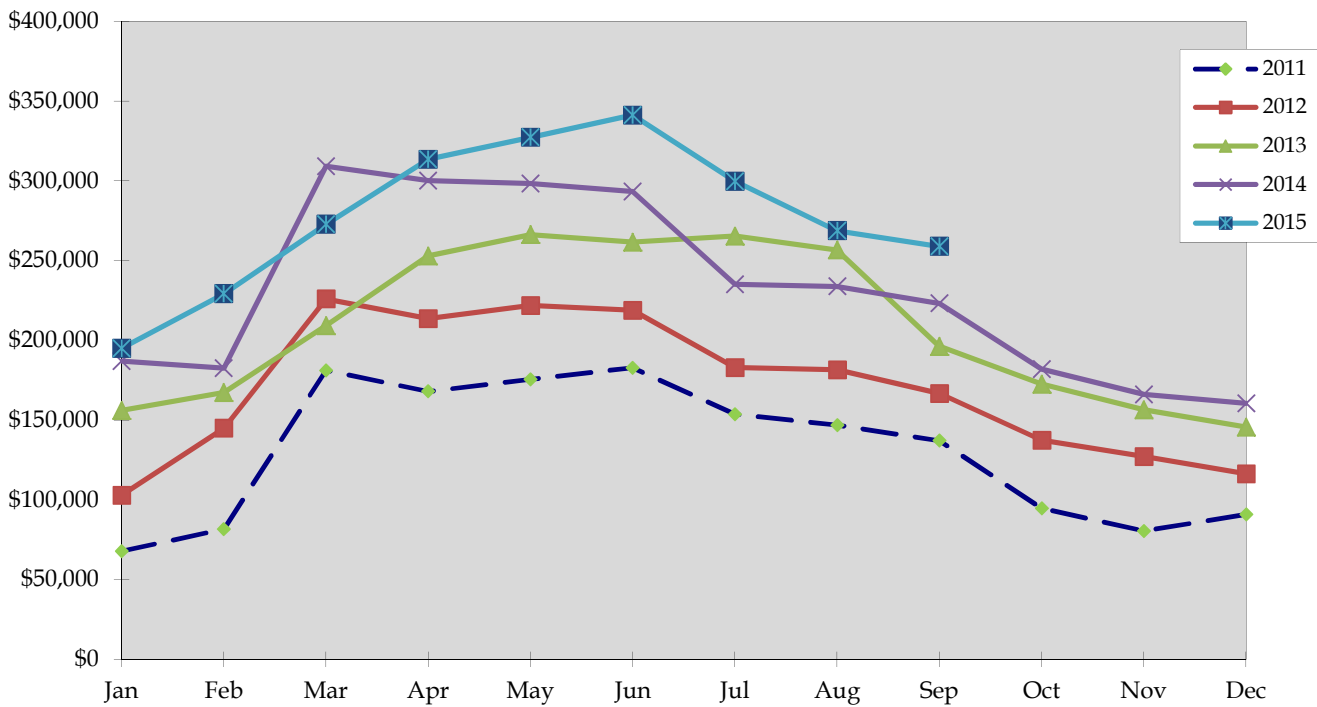
Total Expense	14,542.62	250,258.34	329,375.00	-79,116.66	75.98%
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Net Ordinary Income	-10,888.32	111,644.10	34,103.00	77,541.10	327.37%
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\$2,800 34.82% **\$500**

Other Income/Expense					
Other Income					
Designated Funds					
Capital Project Fund	0.20	0.20			
Motor Vehicle Fund (Fin Comm)	1.76	13.67			
Total Designated Funds	1.96	13.87			
Restricted Funds					
Heritage Fest'I (Comm Act Comm)	100.12	-768.59			
				-\$3,200	24.02%
Marlin & Nancy Seiders Memorial					
Lois Hopkins memorials	0.00	30.00			
				-\$450	-6.67%
Marlin & Nancy Seiders Memorial - Other	2.02	15.73			
Total Marlin & Nancy Seiders Memorial	2.02	45.73			
Playground Fund (Recreatn Comm)	0.45	565.89			
Total Restricted Funds	102.59	-156.97			
Total Other Income	104.55	-143.10			
Net Net Other Income	104.55	-143.10	0.00	-143.10	100.0%
	-10783.8	111501	34103	77398	3.26954

General Fund Balances



Restricted Fund Balances

Heritage Festival Fund	\$6,074
Marlin & Nancy Seiders Fund	\$42,091
Playground Improvement Fund	\$15,621

Designated Fund Balances

Motor Vehicle Fund	\$39,565
Capital Project Fund	\$21,499

Late & Delinquent Accounts

As of 31-Aug-15

	Prior Years	2015	Total
Property Assessments	\$0.00	\$3,302.85	\$3,302.85
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$75.00	\$75.00
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			\$3,377.85