



Tuesday, October 20, 2015

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, October 20, 2015 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Don Dale, Pam Bishop, Robin May, and Esther Mefferd. Margaret Hopkins, Sally Marisic, and Ben Wiley were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the September Minutes were approved.

III. Treasurer's Report

- i. The check for the easement was deposited to a new designated fund, "Tree Maintenance".
- ii. The number of MGCA Members receiving the 20% penalty on unpaid balances is at its lowest in over 10 years.
- iii. On a motion by Pam Bishop, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the September financial reports presented by Treasurer Sally Marisic

IV. MGCA Member Comments

- i. None

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale, acting chair

- i. No meeting, nothing to report.
- ii. The Travitz garage repair building permit was reviewed by the Board. On a motion by Don Dale, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the building permit submitted by the Travitzs to repair their garages on 1st Street.

B. Communications Committee – Margaret Hopkins

- i. Not present, no report.

C. Community Activities Committee – Robin May

- i. The committee is looking into the cost of cooking fireplaces for the playground area.

D. Finance Committee - Sally Marisic

- i. The committee is meeting November 11th to put together the final budget draft.
- ii. Request for proposals were sent out for solid waste and recycling. These proposals will be part of the budget proposal.

E. Nominations Committee – Pam Bishop

- i. Nothing to report.

F. Property Ownership Committee – Pam Bishop, acting chair



- i. Christopher & Julie Reese purchased 209 7th Street from Paula Richard
- ii. M. Kent & Leah Meyer purchased 501 5th Street from Arlyne Meyer
- iii. Larry McKenna purchased 309 Mills from Susan Graybill-Dykema
- iv. Matt & Kerry Royer purchased 201 2nd Street from Linda Seltzer
- v. The Mt. Gretna School of Arts purchased 202 Markwood from Antonio & Tara Klick
- G. Parks & Recreation Committee – Margaret Hopkins
 - i. Not present, no report.
- H. Tabernacle Association –
 - i. The Bible Festival program list for 2016 is completed.
 - ii. 2017 is the 125th anniversary of the Festival. The committee will be trying to find contributors to start an endowment fund to raise \$125,000 for the anniversary.
 - iii. The Bible Festival ended in the black this year by over \$5,000. Sponsorships helped that to happen.
 - iv. Esther Mefferd is going to be the Tabernacle Rep to the Campmeeting Board of Managers as of January 2016.
- I. Ad-Hoc Archives Committee – George Resh
 - i. No meeting, nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
 - i. No meeting, nothing to report.
- K. Executive Committee
 - i. Nothing to report.
- VI. Old Business**
 - i. None
- VII. New Business**
 - i. None

Adjournment

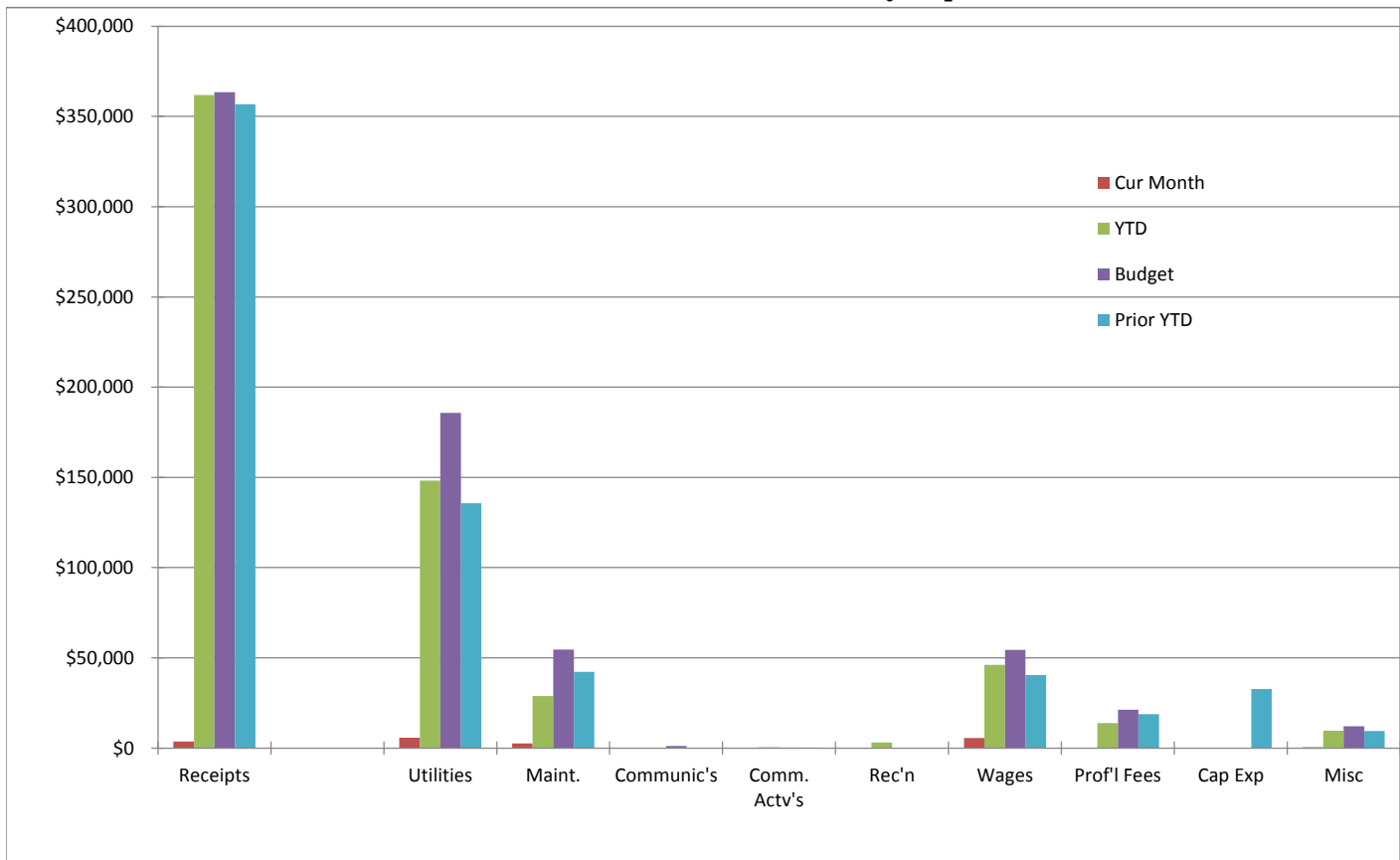
On a motion by George Resh, the meeting was adjourned at 7:30 pm.

The next regular meeting will be held Tuesday, November 17th at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.
2015 General Fund Summary Report



September 2015

	<u>Cur. Mnth</u>		<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$3,654	1%	\$361,902	100%	\$363,478	\$356,819	\$5,084	1%
Disbursements								
Utilities	\$5,767	4%	\$148,262	80%	\$185,700	\$135,607	\$12,655	9%
Maintenance	\$2,545	9%	\$28,857	53%	\$54,500	\$42,195	(\$13,338)	-32%
Communications	\$0	0%	\$152	13%	\$1,150	\$60	\$92	153%
Community Activities	\$88	23%	\$389	130%	\$300	\$255	\$134	53%
Parks & Recreation	\$0	0%	\$3,069	3069%	\$100	\$94	\$2,974	3153%
Wages and Benefits	\$5,599	12%	\$46,099	85%	\$54,400	\$40,566	\$5,533	14%
Professional Fees	\$0	0%	\$13,800	65%	\$21,200	\$18,822	(\$5,022)	-27%
Capital Expenses/Projects	\$0		\$0		\$0	\$32,765	(\$32,765)	-100%
Miscellaneous	\$543	6%	\$9,630	80%	\$12,025	\$9,494	\$135	1%
Totals	\$14,543		\$250,258	76%	\$329,375	\$279,859	(\$29,601)	-11%
Net Margin	(\$10,888)		\$111,644		\$34,103	\$76,960	\$34,684	45%

	TOTAL					After Special Vote			Special Vote
	Sep 15	Jan - Sep 15	Budget	\$ Over Budget	% of Budget	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense									
Income									
Assessments									
Apartment	0.00	725.00	700.00	25.00	103.57%				
Garage									
Garage Assessment Discount	0.00	-50.80	-80.00	29.20	63.5%				
Garage - Other	0.00	2,730.00	2,730.00	0.00	100.0%				
Total Garage	0.00	2,679.20	2,650.00	29.20	101.1%				
Home									
Home Assessment Discounts	0.00	-4,799.80	-4,400.00	-399.80	109.09%				
Home - Other	2,492.00	342,654.05	346,550.00	-3,895.95	98.88%				
Total Home	2,492.00	337,854.25	342,150.00	-4,295.75	98.74%				
Penalties	145.00	705.40	500.00	205.40	141.08%				
Total Assessments	2,637.00	341,963.85	346,000.00	-4,036.15	98.83%				
Rentals									
Garage									
Garage Rental	0.00	-49.50	9,900.00	-9,949.50	-0.5%				
Rental - Garage Discount	0.00	-115.50	-150.00	34.50	77.0%				
Garage - Other	0.00	9,487.50							
Total Garage	0.00	9,322.50	9,750.00	-427.50	95.62%				
Parking	0.00	1,650.00	900.00	750.00	183.33%				
Pavilion/Kitchen	-50.00	175.00	0.00	175.00	100.0%				
Storage Sheds									
Deposits	0.00	0.00							
Rental - Storage Shed Discount	0.00	-21.40	-32.00	10.60	66.88%				
Shed Rental	0.00	3,210.00	3,210.00	0.00	100.0%				
Total Storage Sheds	0.00	3,188.60	3,178.00	10.60	100.33%				
Tabernacle	50.00	2,150.00	1,000.00	1,150.00	215.0%				
Total Rentals	0.00	16,486.10	14,828.00	1,658.10	111.18%				
Interest Income	21.38	155.68	150.00	5.68	103.79%				

Miscellaneous Receipts					
Historical Plaques	0.00	15.14			
Misc. Income Contributions	0.00	2.00			
Reimbursed Expenses					
Mulch, Top Soil, Stone	25.00	1,048.50			
Other Reimbursement	1,045.92	1,045.92			
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	-75.00	-75.00	1,500.00	-1,575.00	-5.0%
Total Reimbursed Expenses	995.92	2,019.42	2,500.00	-480.58	80.78%
Total Miscellaneous Receipts	995.92	2,036.56	2,500.00	-463.44	81.46%
Prior Year Assessment Payments	0.00	1,260.25			
Total Income	3,654.30	361,902.44	363,478.00	-1,575.56	99.57%
Gross Profit	3,654.30	361,902.44	363,478.00	-1,575.56	99.57%

B&G Committee	Expense					
	Utilities					
	Electric (Street Lights)	1,545.00	13,289.64	17,000.00	-3,710.36	78.17%
	Garbage	3,092.90	30,395.55	38,500.00	-8,104.45	78.95%
	Sewer	23.56	96,329.91	122,000.00	-25,670.09	78.96%
	Water	1,105.40	8,246.95	8,200.00	46.95	100.57%
	Total Utilities	5,766.86	148,262.05	185,700.00	-37,437.95	79.84%
	Maintenance					
	General Maintenance					
	Plantings	169.52	3,162.67			
	General Maintenance - Other	192.19	2,202.95	8,500.00	-6,297.05	25.92%
	Total General Maintenance	361.71	5,365.62	8,500.00	-3,134.38	63.13%
	Garage Maintenance & Util's	37.47	298.23	3,200.00	-2,901.77	9.32%
	Library Bldng Maint. & Util's	22.57	849.36	600.00	249.36	141.56%
	Paving	0.00	0.00	5,000.00	-5,000.00	0.0%
	Recreational Facilities Maint.	470.70	981.81	1,200.00	-218.19	81.82%
	Sewer/Water Line Maintenance	0.00	2,961.00	5,500.00	-2,539.00	53.84%
	Snow Removal	0.00	5,703.00	5,500.00	203.00	103.69%
	Tabernacle Bldng Maint & Util's	239.68	6,534.63	9,500.00	-2,965.37	68.79%
	Tree Removal & Trimming	0.00	2,625.00	10,000.00	-7,375.00	26.25%
	Truck and Tractor Costs	1,413.24	3,538.83	5,500.00	-1,961.17	64.34%
	Water Line Maintenance	0.00	0.00	0.00	0.00	0.0%
	Total Maintenance	2,545.37	28,857.48	54,500.00	-25,642.52	52.95%
Communications Committee	Communications					
	Newsletter	0.00	0.00	150.00	-150.00	0.0%
	Web-Site	0.00	151.62	1,000.00	-848.38	15.16%
Activities Committee	Total Communications	0.00	151.62	1,150.00	-998.38	13.18%
	Community Activities					
	Picnic	88.37	389.25	300.00	89.25	129.75%
Recreation Committee	Community Activities - Other	0.00	0.00			
	Total Community Activities	88.37	389.25	300.00	89.25	129.75%
	Parks & Recreation					
	Tree Health/Maintenance	0.00	3,068.70			
	Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
	Total Parks & Recreation	0.00	3,068.70	100.00	2,968.70	3,068.7%
					\$5,500	55.79%
						\$5,500

Executive Committee

Executive Committee

Wages and Benefits

Emp CC Reimbursement	0.00	0.30			
Employee Health Insurance	0.00	3,166.69	4,000.00	-833.31	79.17%
Employee Payroll Taxes	418.70	3,889.10	4,800.00	-910.90	81.02%
Gross Payroll	5,174.03	38,467.73	45,000.00	-6,532.27	85.48%
Payroll Expenses	6.40	575.64	600.00	-24.36	95.94%
Total Wages and Benefits	5,599.13	46,099.46	54,400.00	-8,300.54	84.74%

Professional Fees

Accounting	0.00	0.00	3,200.00	-3,200.00	0.0%
Insurance					
Auto	0.00	846.00			
Bus. Catastrophe	0.00	2,204.00			
Commercial	0.00	8,244.00			
Workers Comp	0.00	2,326.00			
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%
Total Insurance	0.00	13,620.00	14,000.00	-380.00	97.29%
Legal Fees	0.00	180.00	4,000.00	-3,820.00	4.5%
Total Professional Fees	0.00	13,800.00	21,200.00	-7,400.00	65.09%

Miscellaneous

Administrative costs

Banking Costs	0.00	33.00	50.00	-17.00	66.0%
Computer	0.00	135.14	200.00	-64.86	67.57%
Office Equipment/Furnishings	0.00	505.26	200.00	305.26	252.63%
Office Supplies	0.00	226.62	425.00	-198.38	53.32%
Postage and Delivery	9.80	569.05	850.00	-280.95	66.95%
Printing and Reproduction	252.31	986.16	1,500.00	-513.84	65.74%
Telephone	280.78	1,469.41	1,000.00	469.41	146.94%
Total Administrative costs	542.89	3,924.64	4,225.00	-300.36	92.89%

Contributions - Note 2 Fin Comm

	0.00	975.00	2,300.00	-1,325.00	42.39%
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Property Taxes	0.00	4,730.14	5,500.00	-769.86	86.0%
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Total Miscellaneous

	542.89	9,629.78	12,025.00	-2,395.22	80.08%
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Total Expense

	14,542.62	250,258.34	329,375.00	-79,116.66	75.98%
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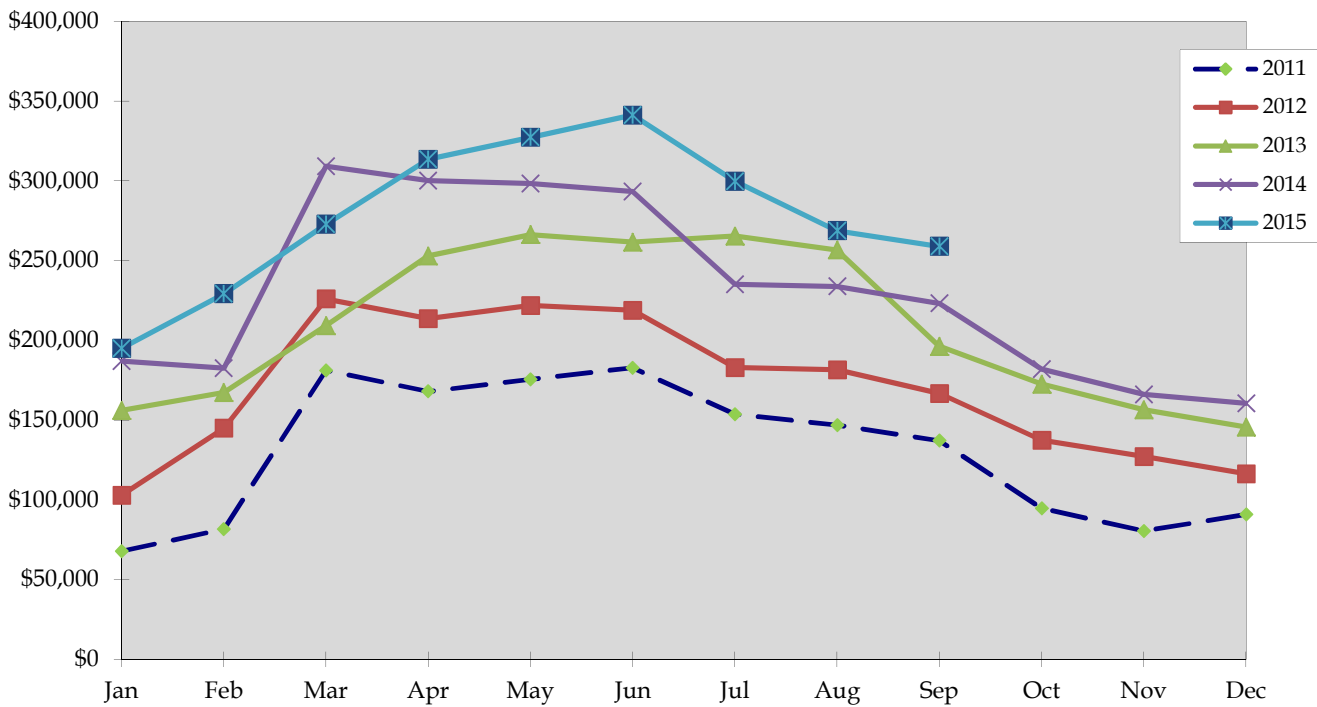
Net Ordinary Income

	-10,888.32	111,644.10	34,103.00	77,541.10	327.37%
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\$2,800 34.82% **\$500**

Other Income/Expense					
Other Income					
Designated Funds					
Capital Project Fund	0.20	0.20			
Motor Vehicle Fund (Fin Comm)	1.76	13.67			
Total Designated Funds	1.96	13.87			
Restricted Funds					
Heritage Fest'I (Comm Act Comm)	100.12	-768.59			
				-\$3,200	24.02%
Marlin & Nancy Seiders Memorial					
Lois Hopkins memorials	0.00	30.00			
				-\$450	-6.67%
Marlin & Nancy Seiders Memorial - Other	2.02	15.73			
Total Marlin & Nancy Seiders Memorial	2.02	45.73			
Playground Fund (Recreatn Comm)	0.45	565.89			
Total Restricted Funds	102.59	-156.97			
Total Other Income	104.55	-143.10			
Net Net Other Income	104.55	-143.10	0.00	-143.10	100.0%
	-10783.8	111501	34103	77398	3.26954

General Fund Balances



Restricted Fund Balances

Heritage Festival Fund	\$6,074
Marlin & Nancy Seiders Fund	\$42,091
Playground Improvement Fund	\$15,621

Designated Fund Balances

Motor Vehicle Fund	\$39,565
Capital Project Fund	\$21,499

Late & Delinquent Accounts

As of 31-Aug-15

	Prior Years	2015	Total
Property Assessments	\$0.00	\$3,302.85	\$3,302.85
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$75.00	\$75.00
			<hr/> \$3,377.85