



Tuesday, February 16, 2016

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, February 16, 2016 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Lisa Carr, Don Dale, Robin May, Esther Mefferd and Ben Wiley. Pam Bishop was excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the January Minutes were approved.

III. Treasurer's Report

- i. On a motion by Hopkins, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the January financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. No guests were present, no comments were presented.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale

- i. An MGCA Member contacted the committee about the construction equipment in the Carter parking lot and lack of parking spaces due to construction and snow. Superintendent Neidigh was able to move more snow to make more parking spaces accessible.
- ii. The construction at the Mt. Gretna School of Art's home has compromised the base of certain areas of the Carter parking lot. After the spring thaw the school will be approached about repairing damage.
- iii. Chairperson Dale reported that as a historical district, the Campmeeting can avoid code heights to porch railings. This was communicated to the Mt. Gretna School of Art in answer to their inquiry.
- iv. The committee discussed green pickup schedules for spring and fall. A proposal for a schedule will be presented at the March board meeting.
- v. The committee is working on a statement to be sent to all MGCA members advising that before a property sale the member should determine property lines and possible encroachments through a survey. This letter is still in draft form and will be presented to the board for approval before distribution.
- vi. Members are reporting that storm water runoff down 1st Street is still a problem. Superintendent Neidigh will observe the next heavy rain and then discuss possible solutions with the committee.
- vii. A member pointed out that the placement of memorial trees in the Campmeeting's open spaces has restricted certain recreational activities that have traditionally taken place such as badminton and



- croquet. The Parks & Recreation Committee is going to consider the memorial tree placement issue along with their review of parks and the tree canopy management.
- viii. Sally Marisic reported that Batdorf is having dangerous road conditions due to ice flows forming during freezing temperatures from the water being pumped out of the basement at 04 Batdorf. The B&G will be considering possible solutions.
- B. Communications Committee – Margaret Hopkins
- Newsletter assignments were handed out, newsletter will be out in March.
 - Graphic designer has voluntarily developed a prototype for a new web site. We are reviewing the site.
- C. Community Activities Committee – Robin May
- Children’s carnival will be either June 18 or 25.
- D. Finance Committee - Sally Marisic
- Exec committee is putting out an RFP for our new accountants to give us a price for an audit performance review. It would be in addition to our annual financial review to review financial practices.
 - Board responsible for financial oversight of Tabernacle Association. Are waiting to receive auditor letter.
- E. Nominations Committee – Pam Bishop
- No meeting, nothing to report.
- F. Property Ownership Committee – Pam Bishop
- Nancee Lemerhart purchased 205 7th Street.
- G. Parks & Recreation Committee – Margaret Hopkins
- At the executive planning meeting – need input for direction of community garden.
 - Will also need to discuss the management of memorial trees.
- H. Tabernacle Association – Esther Mefferd
- Programs are finalized for 2016 and the planning has started for 2017.
- I. Ad-Hoc Archives Committee – George Resh
- No meeting, nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
- No meeting, nothing to report.
- K. Executive Committee
- Strategic planning meeting is scheduled for Saturday, March 12th 8:00am – 11:30am.
 - A draft statement to membership and local realtors regarding property lines, adverse possession, encroachments, surveys, etc. is being reviewed and edited.
 - Library use discussion. Agreement established in 1989 through the Arts Council with a library committee for a \$750/year rental. In 2010 the Arts Council funded \$2,000 for a five-year rental that will be finished at the end of 2016. In addition to our annual \$350 donation to the library, the Campmeeting supports the library with around \$1,200 in building costs/year. David Lloyd proposed



the formation of an Ad-Hoc Community Library Committee to explore possible operations for the building beginning in 2017. The Board concurred and the President appointed Lisa Carr to chair the committee. Margaret Hopkins asked to serve on the committee.

VI. Old Business

- i. None to report

VII. New Business

- i. None to report.

Adjournment

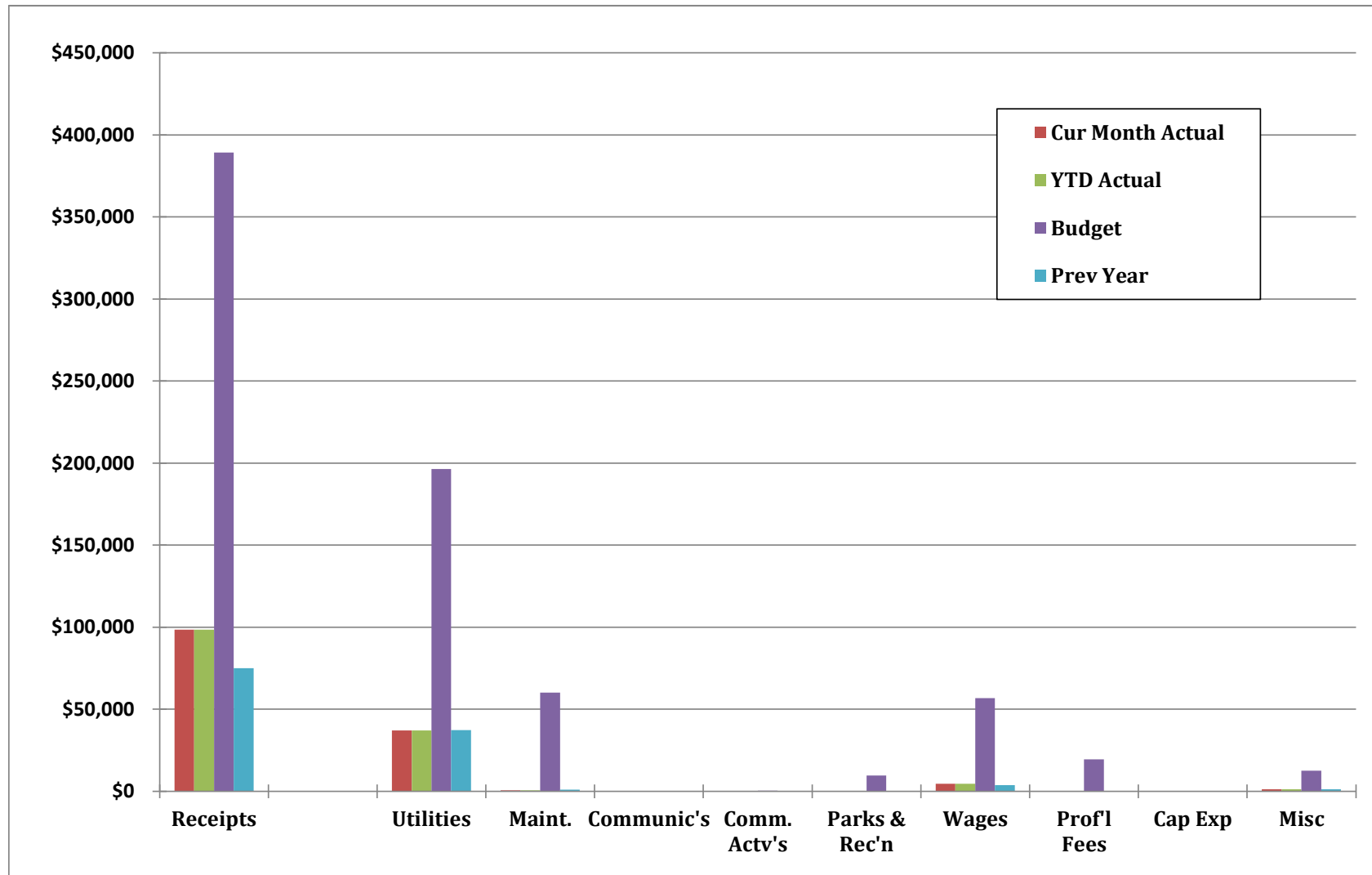
On a motion by George Resh, the meeting was adjourned at 7:30 pm.

The next regular meeting will be held Tuesday, March 15th at 6:30 pm.


Secretary


Chairman

**Mt. Gretna Campmeeting Association, Inc.
2016 General Fund Summary Report**



January 2016		Cur. Mnth Actual	<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
			Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
	Receipts	\$98,491	\$98,491	25%	\$389,259	\$74,912	\$23,578	31%
Disbursements								
	Utilities	\$37,076	\$37,076	19%	\$196,310	\$37,242	(\$166)	0%
	Maintenance	\$546	\$546	1%	\$60,000	\$951	(\$405)	-43%
	Communications	\$0	\$0	0%	\$100	\$0	\$0	
	Community Activities	\$0	\$0	0%	\$300	\$0	\$0	
	Parks & Recreation	\$0	\$0	0%	\$9,600	\$0	\$0	
	Wages and Benefits	\$4,555	\$4,555	8%	\$56,775	\$3,591	\$964	27%
	Professional Fees	\$0	\$0	0%	\$19,500	\$0	\$0	
	Capital Expenses/Projects	\$0	\$0		\$0	\$0	\$0	
	Miscellaneous	\$1,155	\$1,155	9%	\$12,400	\$1,120	\$35	3%
	Totals	\$43,332	\$43,332	12%	\$354,985	\$42,903	\$429	1%
Net Margin		\$55,159	\$55,159		\$34,274	\$32,009		

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments				
Apartment	775.00	775.00	0.00	100.0%
Garage				
Garage Assessment Discount	-37.35	-80.00	42.65	46.69%
Garage - Other	1,872.00	2,912.00	-1,040.00	64.29%
Total Garage	1,834.65	2,832.00	-997.35	64.78%
Home				
Home Assessment Discounts	-1,583.40	-4,400.00	2,816.60	35.99%
Home - Other	84,674.25	370,450.00	-285,775.75	22.86%
Total Home	83,090.85	366,050.00	-282,959.15	22.7%
Penalties	0.00	500.00	-500.00	0.0%
Total Assessments	85,700.50	370,157.00	-284,456.50	23.15%
Rentals				
Garage				
Deposit	-50.00			
Garage Rental	-17.65	10,596.00	-10,613.65	-0.17%
Rental - Garage Discount	-123.55	-150.00	26.45	82.37%
Garage - Other	10,172.15			
Total Garage	9,980.95	10,446.00	-465.05	95.55%
Parking	800.00	1,600.00	-800.00	50.0%
Storage Sheds				
Rental - Storage Shed Discount	-22.90	-32.00	9.10	71.56%
Shed Rental	2,005.50	3,438.00	-1,432.50	58.33%
Total Storage Sheds	1,982.60	3,406.00	-1,423.40	58.21%
Tabernacle	0.00	1,000.00	-1,000.00	0.0%
Rentals - Other	0.00	16,452.00	-16,452.00	0.0%
Total Rentals	12,763.55	32,904.00	-20,140.45	38.79%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Interest Income	11.53	150.00	-138.47	7.69%
Miscellaneous Receipts				
Historical Plaques	15.13			
Misc. Income Contributions	0.00			
Reimbursed Expenses				
Tabernacle Expense Reimbursemen	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	0.00	1,500.00	-1,500.00	0.0%
Total Reimbursed Expenses	<u>0.00</u>	<u>2,500.00</u>	<u>-2,500.00</u>	<u>0.0%</u>
Total Miscellaneous Receipts	<u>15.13</u>	<u>2,500.00</u>	<u>-2,484.87</u>	<u>0.61%</u>
Total Income	<u>98,490.71</u>	<u>405,711.00</u>	<u>-307,220.29</u>	<u>24.28%</u>
Gross Profit	98,490.71	405,711.00	-307,220.29	24.28%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
Utilities				
Electric (Street Lights)	1,580.07	17,500.00	-15,919.93	9.03%
Garbage	3,070.82	36,880.00	-33,809.18	8.33%
Sewer	31,897.67	129,930.00	-98,032.33	24.55%
Water	527.58	12,000.00	-11,472.42	4.4%
Total Utilities	<u>37,076.14</u>	<u>196,310.00</u>	<u>-159,233.86</u>	<u>18.89%</u>
Maintenance				
General Maintenance	242.24	7,500.00	-7,257.76	3.23%
Garage Maintenance & Util's	37.35	2,000.00	-1,962.65	1.87%
Library Building Maint. & Util's	48.51	600.00	-551.49	8.09%
Paving	0.00	7,500.00	-7,500.00	0.0%
Recreational Facilities Maint.	18.80	1,200.00	-1,181.20	1.57%
Sewer/Water Line Maintenance	0.00	5,000.00	-5,000.00	0.0%
Snow Removal	0.00	6,500.00	-6,500.00	0.0%
Tabernacle Bldng Maint & Util's	63.26	8,000.00	-7,936.74	0.79%
Tree Removal & Trimming	0.00	18,700.00	-18,700.00	0.0%
Truck and Tractor Costs	135.81	3,000.00	-2,864.19	4.53%
Total Maintenance	<u>545.97</u>	<u>60,000.00</u>	<u>-59,454.03</u>	<u>0.91%</u>
Communications				
Web-Site	0.00	100.00	-100.00	0.0%
Total Communications	<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>	<u>0.0%</u>
Community Activities				
Picnic	0.00	300.00	-300.00	0.0%
Total Community Activities	<u>0.00</u>	<u>300.00</u>	<u>-300.00</u>	<u>0.0%</u>
Parks & Recreation				
Tree Health/Maintenance	0.00	9,500.00	-9,500.00	0.0%
Recreational Activities & Equip	0.00	100.00	-100.00	0.0%
Total Parks & Recreation	<u>0.00</u>	<u>9,600.00</u>	<u>-9,600.00</u>	<u>0.0%</u>

B&G Committee

Communications Committee

Activities Committee

Parks & Rec Committee

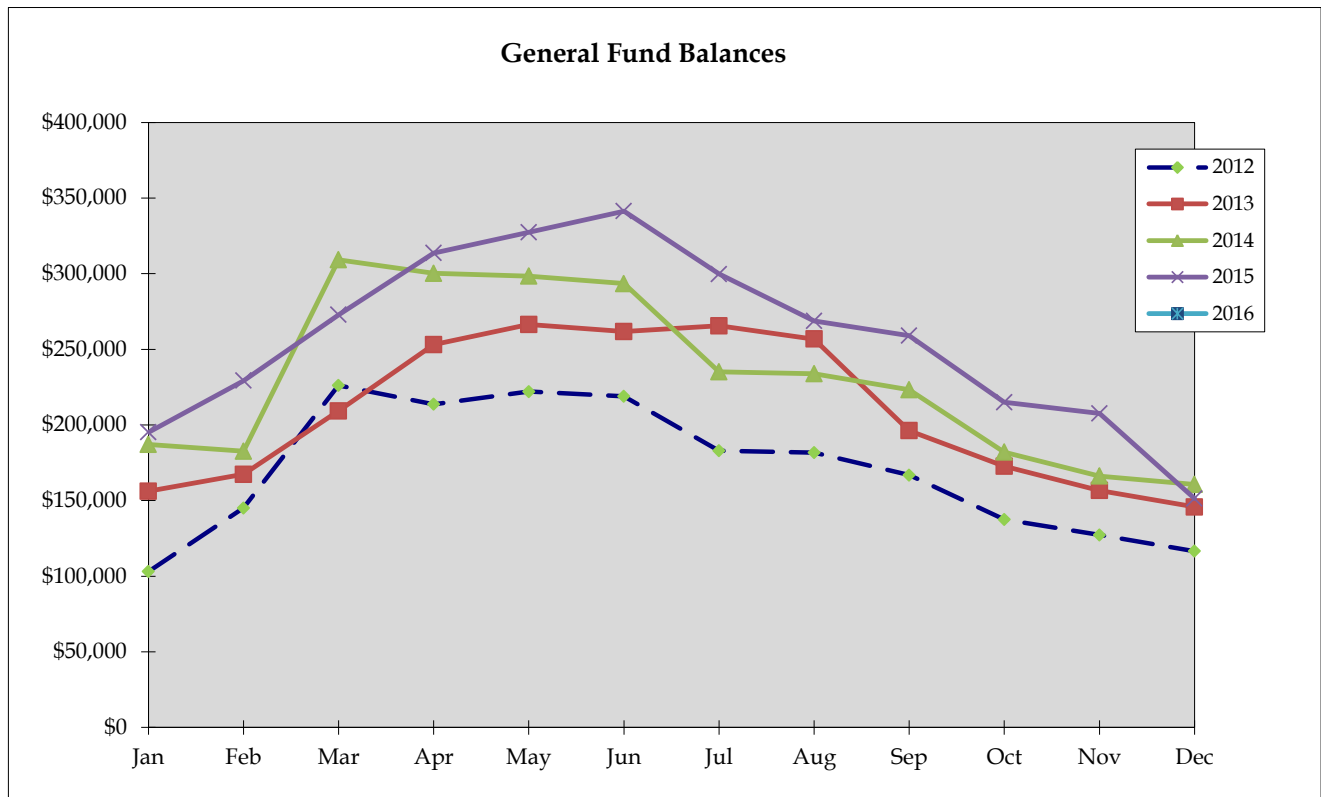
Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Wages and Benefits				
Emp CC Reimbursement	0.00			
Employee Health Insurance	0.00			
Employee Payroll Taxes	452.54	5,800.00	-5,347.46	7.8%
Gross Payroll	4,095.09	46,350.00	-42,254.91	8.84%
Payroll Expenses	6.99	625.00	-618.01	1.12%
Total Wages and Benefits	<u>4,554.62</u>	<u>52,775.00</u>	<u>-48,220.38</u>	<u>8.63%</u>
Professional Fees				
Accounting	0.00	2,500.00	-2,500.00	0.0%
Insurance	0.00	14,000.00	-14,000.00	0.0%
Legal Fees	0.00	3,000.00	-3,000.00	0.0%
Total Professional Fees	<u>0.00</u>	<u>19,500.00</u>	<u>-19,500.00</u>	<u>0.0%</u>
Miscellaneous				
Administrative costs				
Banking Costs	8.94	50.00	-41.06	17.88%
Computer	0.00	300.00	-300.00	0.0%
Office Equipment/Furnishings	0.00	200.00	-200.00	0.0%
Office Supplies	122.58	400.00	-277.42	30.65%
Postage and Delivery	0.00	850.00	-850.00	0.0%
Printing and Reproduction	521.62	1,500.00	-978.38	34.78%
Telephone	162.03	1,800.00	-1,637.97	9.0%
Total Administrative costs	<u>815.17</u>	<u>5,100.00</u>	<u>-4,284.83</u>	<u>15.98%</u>
Contributions - Note 2 Fin Comm	340.00	2,300.00	-1,960.00	14.78%
Property Taxes	0.00	5,000.00	-5,000.00	0.0%
Total Miscellaneous	<u>1,155.17</u>	<u>12,400.00</u>	<u>-11,244.83</u>	<u>9.32%</u>
Total Expense	<u>43,331.90</u>	<u>350,985.00</u>	<u>-307,653.10</u>	<u>12.35%</u>
Net Ordinary Income	55,158.81	54,726.00	432.81	100.79%

7:30 AM
02/11/16
Cash Basis

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Income				
Designated Funds				
Capital Project Fund	1.30			
Motor Vehicle Fund (Fin Comm)	<u>-2,259.92</u>			
Total Designated Funds	<u>-2,258.62</u>			
Restricted Funds				
Heritage Fest'I (Comm Act Comm)	0.10			
Marlin & Nancy Seiders Memorial	1.61			
Playground Fund (Recreatn Comm)	<u>0.36</u>			
Total Restricted Funds	<u>2.07</u>			
Total Other Income	<u>-2,256.55</u>			
Net Other Income	<u>-2,256.55</u>	<u>0.00</u>	<u>-2,256.55</u>	<u>100.0%</u>
Net Income	<u><u>52,902.26</u></u>	<u><u>54,726.00</u></u>	<u><u>-1,823.74</u></u>	<u><u>96.67%</u></u>



Restricted Fund Balances

Heritage Festival Fund	\$6,274
Marlin & Nancy Seiders Fund	\$42,096
Playground Improvement Fund	\$15,622

Designated Fund Balances

Motor Vehicle Fund	\$4,819
Capital Project Fund	\$68,188

Late & Delinquent Accounts

	As of 31-Dec-15		
	Prior Years	2016	Total
Property Assessments	\$0.00	\$1,670.37	\$1,670.37
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$75.00	\$75.00
			<hr/> \$1,745.37