



Tuesday, March 15, 2016

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, March 15, 2016 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Lisa Carr, Don Dale, Robin May, and Esther Mefferd. Margaret Hopkins, Pam Bishop, and Ben Wiley were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the February Minutes were approved.

III. Treasurer's Report

- i. On a motion by George Resh, a resolution was adopted unanimously as follows: **RESOLVED**, That the MGCA Board of Managers approves the February financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. No guests present, no comments presented.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale

- i. The B&G Committee met March 10th. At that meeting they discussed having a green pick up schedule. The committee will work to have a schedule for the fall and will propose it to the board when ready.
- ii. The water tank will be drained in the next 3 weeks in order to be inspected. The inspection will determine whether or not the interior requires a fresh coat of paint.
- iii. The possible spring paving projects are: Markwood from 1st to 117, Otterbein between 3rd and 4th, spots around the Tabernacle, and potholes throughout the Campmeeting.
- iv. The proposed letter to realtors and property owners was reviewed. The Board agreed by consensus to publish the letter in the newsletter, send again with the 2017 assessment, place on the website, include in the new homeowners information packet, and e-mail to Joe Wentzel.
- v. The storm water flow down 1st Street is still under review.
- vi. Ed Neidigh has been in contact with the builders at the Mt. Gretna School of Art property; they will repair the damage to the parking lot.

B. Communications Committee – Margaret Hopkins

- i. Not present, no report. Margaret had asked the Board to review the mock-up web site at the Saturday planning meeting.

C. Community Activities Committee – Robin May

- i. On a motion by Sally Marisic, a resolution was adopted unanimously as follows: **RESOLVED**, That the MGCA Board of Managers will sponsor a benefit concert for the Stacey Pennington family coordinated by Larry McKenna on May 28, 2016 by providing the Tabernacle free of charge.



- ii. In lieu of a children's carnival, the Committee will sponsor 3 events for elementary aged children. 4th Saturday of June, July, August from 10am - 11am

D. Finance Committee - Sally Marisic

- i. The Campmeeting has to write off \$400 of lost inventory of the Listed! book. This will show up on the March P&L.
- ii. One 2015 delinquent is being sent to attorney for collection.

E. Nominations Committee – Pam Bishop

- i. No meeting, nothing to report.

F. Property Ownership Committee – Pam Bishop

- i. No new transfers, nothing to report.

G. Parks & Recreation Committee – Margaret Hopkins

- i. Robin, Margaret, and Don met to discuss the layout of possible patio behind library. Don is making sketch to use for bid process. They discussed the possibility of the B&G painting the building in coordination with the patio project.

H. Tabernacle Association – Esther Mefferd

- i. Nothing to report.

I. Ad-Hoc Archives Committee – George Resh

- i. No meeting, nothing to report.

J. Ad-Hoc Policy & Procedures Committee – Pam Bishop

- i. No meeting, nothing to report.

K. Ad-Hoc Library Committee – Lisa Carr

- i. No meeting, nothing to report. Library history file to Dave as well

L. Executive Committee – David Lloyd

- i. Dave will be distributing notes from the Saturday planning meeting to the Board.

VI. Old Business

- i. None.

VII. New Business


- i. None.

Adjournment

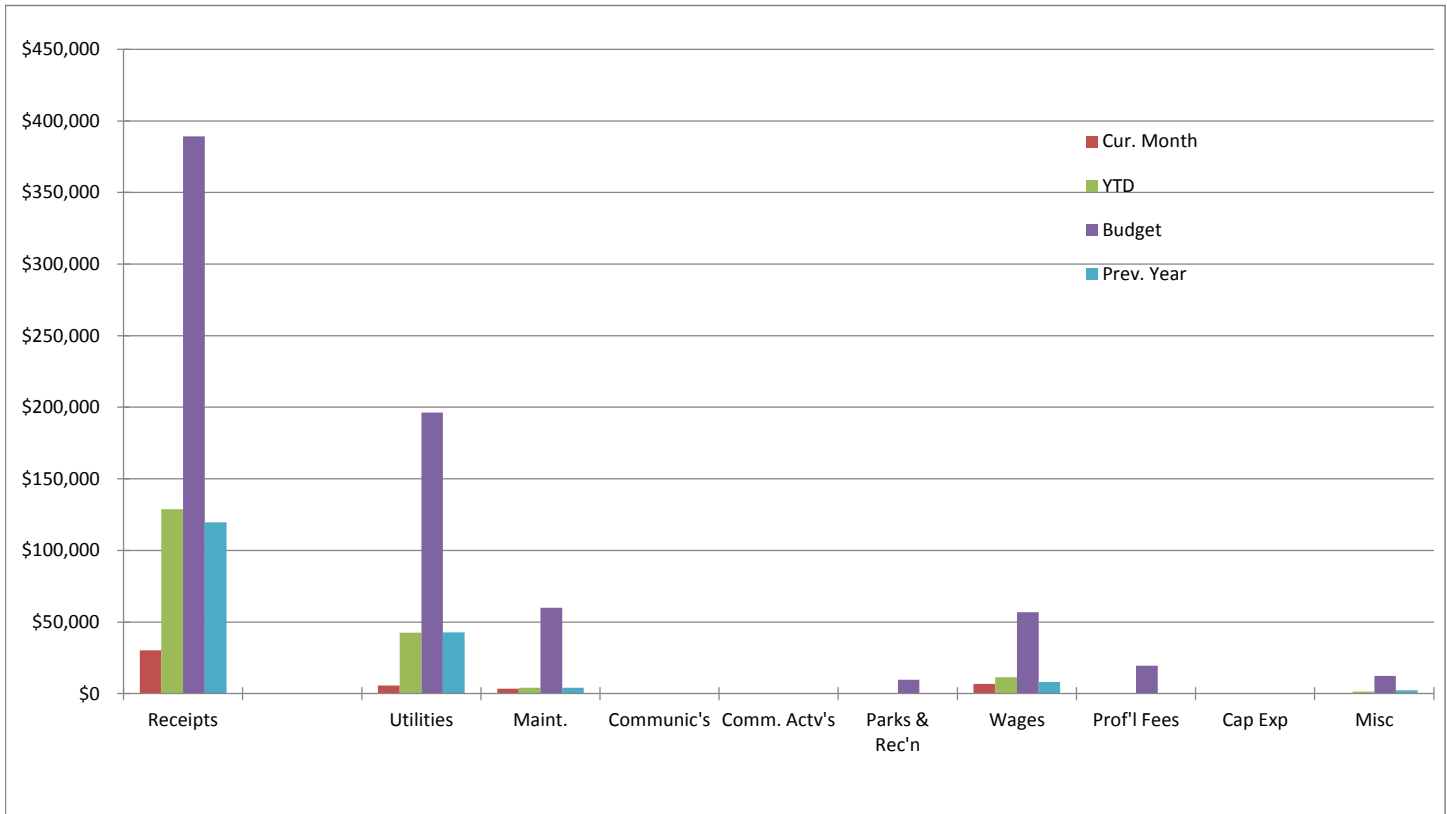
On a motion by George Resh, the meeting was adjourned at 8:10 pm.

The next regular meeting will be held Tuesday, April 19th at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.
2016 General Fund Summary Report



February 2016	Cur. Mnth		Year to Date		Budget	Previous Year		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$30,201	23%	\$128,692	33%	\$389,259	\$119,724	\$8,969	7%
Disbursements								
Utilities	\$5,543	13%	\$42,619	22%	\$196,310	\$42,655	(\$36)	0%
Maintenance	\$3,474	86%	\$4,025	7%	\$60,000	\$4,028	(\$3)	0%
Communications	\$0		\$0	0%	\$100	\$131	(\$131)	-100%
Community Activities	\$0		\$0	0%	\$300	\$0	\$0	
Parks & Recreation	\$0		\$0	0%	\$9,600	\$0	\$0	
Wages and Benefits	\$6,812	60%	\$11,367	20%	\$56,775	\$8,197	\$3,169	39%
Professional Fees	\$0		\$0	0%	\$19,500	\$0	\$0	
Capital Expenses/Projects	\$0		\$0		\$0	\$0	\$0	
Miscellaneous	\$329	22%	\$1,484	12%	\$12,400	\$2,316	(\$832)	-36%
Totals	\$16,158		\$59,495	17%	\$354,985	\$57,327	\$2,168	4%
Net Margin	\$14,043		\$69,197		\$34,274	\$62,396	\$6,801	11%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through February 2016

	<u>Feb 16</u>	<u>Jan - Feb 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense					
Income					
Assessments					
Apartment	0.00	775.00	775.00	0.00	100.0%
Garage					
Garage Assessment Discount	0.00	-37.35	-80.00	42.65	46.69%
Garage - Other	0.00	1,872.00	2,912.00	-1,040.00	64.29%
Total Garage	0.00	1,834.65	2,832.00	-997.35	64.78%
Home					
Home Assessment Discounts	-401.00	-1,984.40	-4,400.00	2,415.60	45.1%
Home - Other	29,068.00	113,742.25	370,450.00	-256,707.75	30.7%
Total Home	28,667.00	111,757.85	366,050.00	-254,292.15	30.53%
Penalties	0.00	0.00	500.00	-500.00	0.0%
Total Assessments	28,667.00	114,367.50	370,157.00	-255,789.50	30.9%
Rentals					
Garage					
Deposit	0.00	-50.00			
Garage Rental	0.00	-17.65	10,596.00	-10,613.65	-0.17%
Rental - Garage Discount	0.00	-123.55	-150.00	26.45	82.37%
Garage - Other	0.00	10,172.15			
Total Garage	0.00	9,980.95	10,446.00	-465.05	95.55%
Parking	640.00	1,440.00	1,600.00	-160.00	90.0%
Pavilion/Kitchen	25.00	25.00			
Storage Sheds					
Rental - Storage Shed Discount	0.00	-22.90	-32.00	9.10	71.56%
Shed Rental	859.50	2,865.00	3,438.00	-573.00	83.33%
Total Storage Sheds	859.50	2,842.10	3,406.00	-563.90	83.44%
Tabernacle	0.00	0.00	1,000.00	-1,000.00	0.0%
Rentals - Other	0.00	0.00	16,452.00	-16,452.00	0.0%
Total Rentals	1,524.50	14,288.05	32,904.00	-18,615.95	43.42%
Interest Income	9.99	21.52	150.00	-128.48	14.35%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through February 2016

	Feb 16	Jan - Feb 16	Budget	\$ Over Budget	% of Budget
Miscellaneous Receipts					
Historical Plaques	0.00	15.13			
Misc. Income Contributions	300.00	300.00			
Reimbursed Expenses					
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	0.00	0.00	1,500.00	-1,500.00	0.0%
Total Reimbursed Expenses	0.00	0.00	2,500.00	-2,500.00	0.0%
Miscellaneous Receipts - Other	-300.00	-300.00			
Total Miscellaneous Receipts	0.00	15.13	2,500.00	-2,484.87	0.61%
Total Income	30,201.49	128,692.20	405,711.00	-277,018.80	31.72%
Gross Profit	30,201.49	128,692.20	405,711.00	-277,018.80	31.72%

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Profit & Loss Budget vs. Actual
January through February 2016

		<u>Feb 16</u>	<u>Jan - Feb 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense						
Utilities						
	Electric (Street Lights)	1,580.07	3,160.14	17,500.00	-14,339.86	18.06%
	Garbage	2,965.00	6,035.82	36,880.00	-30,844.18	16.37%
	Sewer	196.42	32,094.09	129,930.00	-97,835.91	24.7%
	Water	801.70	1,329.28	12,000.00	-10,670.72	11.08%
	Total Utilities	5,543.19	42,619.33	196,310.00	-153,690.67	21.71%
Maintenance						
	General Maintenance	86.52	328.76	7,500.00	-7,171.24	4.38%
	Garage Maintenance & Util's	37.35	74.70	2,000.00	-1,925.30	3.74%
	Library Bldng Maint. & Util's	0.00	48.51	600.00	-551.49	8.09%
	Paving	0.00	0.00	7,500.00	-7,500.00	0.0%
	Recreational Facilities Maint.	23.90	42.70	1,200.00	-1,157.30	3.56%
	Sewer/Water Line Maintenance	1,982.30	1,982.30	5,000.00	-3,017.70	39.65%
	Snow Removal	1,187.30	1,187.30	6,500.00	-5,312.70	18.27%
	Tabernacle Bldng Maint & Util's	58.28	121.54	8,000.00	-7,878.46	1.52%
	Tree Removal & Trimming	0.00	0.00	18,700.00	-18,700.00	0.0%
	Truck and Tractor Costs	98.72	239.53	3,000.00	-2,760.47	7.98%
	Total Maintenance	3,474.37	4,025.34	60,000.00	-55,974.66	6.71%
Communications						
	Web-Site	0.00	0.00	100.00	-100.00	0.0%
	Total Communications	0.00	0.00	100.00	-100.00	0.0%
Community Activities						
	Picnic	0.00	0.00	300.00	-300.00	0.0%
	Total Community Activities	0.00	0.00	300.00	-300.00	0.0%
Parks & Recreation						
	Tree Health/Maintenance	0.00	0.00	9,500.00	-9,500.00	0.0%
	Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
	Total Parks & Recreation	0.00	0.00	9,600.00	-9,600.00	0.0%
Wages and Benefits						
	Emp CC Reimbursement	0.00	0.00			
	Employee Health Insurance	796.91	796.91			
	Employee Payroll Taxes	597.89	1,050.43	5,800.00	-4,749.57	18.11%
	Gross Payroll	5,410.10	9,505.19	46,350.00	-36,844.81	20.51%
	Payroll Expenses	7.00	13.99	625.00	-611.01	2.24%
	Total Wages and Benefits	6,811.90	11,366.52	52,775.00	-41,408.48	21.54%

B&G Committee

Communications

Activities Committee

Parks & Recreation Committee

Executive Committee

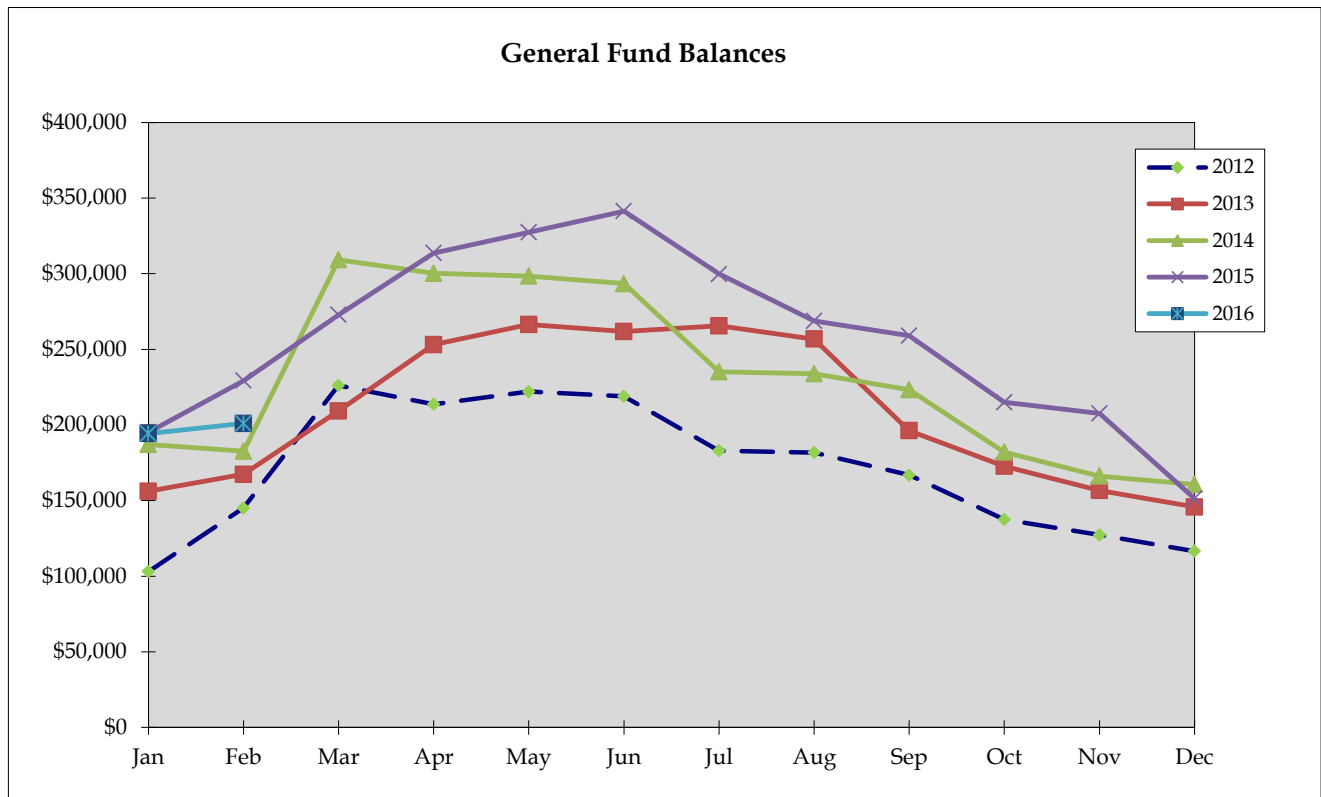
Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through February 2016

Executive Committee		Feb 16	Jan - Feb 16	Budget	\$ Over Budget	% of Budget	
	Professional Fees						
	Accounting	0.00	0.00	2,500.00	-2,500.00	0.0%	
	Insurance	0.00	0.00	14,000.00	-14,000.00	0.0%	
	Legal Fees	0.00	0.00	3,000.00	-3,000.00	0.0%	
	Total Professional Fees	0.00	0.00	19,500.00	-19,500.00	0.0%	
	Miscellaneous						
	Administrative costs						
	Banking Costs	50.88	59.82	50.00	9.82	119.64%	
	Computer	123.58	123.58	300.00	-176.42	41.19%	
	Office Equipment/Furnishings	22.26	22.26	200.00	-177.74	11.13%	
	Office Supplies	69.13	191.71	400.00	-208.29	47.93%	
	Postage and Delivery	131.63	131.63	850.00	-718.37	15.49%	
	Printing and Reproduction	0.00	521.62	1,500.00	-978.38	34.78%	
	Telephone	231.28	393.31	1,800.00	-1,406.69	21.85%	
	Total Administrative costs	628.76	1,443.93	5,100.00	-3,656.07	28.31%	
	Contributions - Note 2 Fin Comm	-300.00	40.00	2,300.00	-2,260.00	1.74%	\$960 of \$1,000 raised
	Property Taxes	0.00	0.00	5,000.00	-5,000.00	0.0%	
	Total Miscellaneous	328.76	1,483.93	12,400.00	-10,916.07	11.97%	
	Total Expense	16,158.22	59,495.12	350,985.00	-291,489.88	16.95%	
	Net Ordinary Income	14,043.27	69,197.08	54,726.00	14,471.08	126.44%	

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Cash Basis

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through February 2016

	<u>Feb 16</u>	<u>Jan - Feb 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense					
Other Income					
Designated Funds					
Capital Project Fund	4.19	5.49			
Motor Vehicle Fund (Fin Comm)	0.08	-2,259.84			
Total Designated Funds	<u>4.27</u>	<u>-2,254.35</u>			
Restricted Funds					
Heritage Fest'I (Comm Act Comm)	0.10	0.20			
Marlin & Nancy Seiders Memorial	1.62	3.23			
Playground Fund (Recreatn Comm)	0.36	0.72			
Total Restricted Funds	<u>2.08</u>	<u>4.15</u>			
Total Other Income	<u>6.35</u>	<u>-2,250.20</u>			
Net Other Income	<u>6.35</u>	<u>-2,250.20</u>	<u>0.00</u>	<u>-2,250.20</u>	<u>100.0%</u>
Net Inc: Net Income	<u><u>14,049.62</u></u>	<u><u>66,946.88</u></u>	<u><u>54,726.00</u></u>	<u><u>12,220.88</u></u>	<u><u>122.33%</u></u>



Restricted Fund Balances

Heritage Festival Fund	\$6,275
Marlin & Nancy Seiders Fund	\$42,099
Playground Improvement Fund	\$15,923

Designated Fund Balances

Motor Vehicle Fund	\$4,559
Capital Project Fund	\$68,194

Late & Delinquent Accounts

	As of 29-Feb-16		
	Prior Years	2016	Total
Property Assessments	\$1,670.12	\$0.00	\$1,670.12
Rentals	\$0.00	\$160.00	\$160.00
Misc.	\$75.00	\$0.00	\$75.00
			<hr/> \$1,905.12