



Tuesday, April 19, 2016

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, April 19, 2016 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Lisa Carr, Don Dale, Robin May, and Esther Mefferd. Pam Bishop and Ben Wiley were excused.

I. Call to Order

Vice-President George Resh chaired the meeting in David Lloyd's absence. The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the March Minutes were approved.

III. Treasurer's Report

- i. On a motion by Robin May, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the March financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. Jodi Dohl, owner of 305 6th Street, was present at the meeting to discuss possible easements for the patio and porch at her property. She presented her application, and this was followed by an explanation from David Lloyd with the background to the Campmeeting's development of an easement program. After this discussion Ms. Dohl left the meeting and the Board continued with committee reports.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale

- i. After much discussion, on a motion by Don Dale, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers accepts easement #1 and easement #2 as shown on the engineer's site plan of 305 6th Street submitted by Jodi Dohl with the condition that the payment of \$5,850 is part of the settlement and sale of the property, that the easement is to be paid at settlement, and that the costs of recording of the easement will be by the seller or buyer.
- ii. When the B&G Committee last met they discussed the Tabernacle restoration and painting. They reviewed some proposals they had received for work and resolved that they need to continue to look at the restoration, painting, and bathroom repairs. Once they comprise a complete list of proposed work, they will seek new proposals.
- iii. Ed Neidigh received a bid from Martin Paving for the work on Markwood, 3rd Street, and patching. The committee thought the bid was too high and are reviewing the required work.
- iv. The office received communication from the Cornwall Police Department about a truck parked in a parking space along 117 and Pinch that was blocking visibility. The truck has been moved.



Mt. Gretna Campmeeting

LISTED IN THE NATIONAL REGISTER OF HISTORIC PLACES

- v. George Leyh was seeking permission to enclose a 4x7 2nd story porch. The enclosure would not increase the footprint of the house; permission was given.
- vi. Eric Batisti contacted the office with strong concerns about the health/safety of a large Campmeeting tree that is leaning towards their house.
- vii. The draining of the water tank was completed last Friday, April 15th. The inspection showed excessive pitting and cracks; the tank needs to be stripped and painted within the next two years. The earliest Stoltzfus can schedule the work will be in the fall of 2016. We have requested an updated proposal for the work.
- B. Communications Committee – Margaret Hopkins
 - i. The Board was asked to pass along any notes on the website proposal to Debby Erb as soon as possible.
- C. Community Activities Committee – Robin May
 - i. Robin will be sitting on the 125th Anniversary of the Tabernacle planning committee.
- D. Finance Committee - Sally Marisic
 - i. There is one delinquent account; the Campmeeting has negotiated a payment plan and the member is on track as of this meeting.
- E. Nominations Committee – Pam Bishop
 - i. No meeting, no report.
- F. Property Ownership Committee – Pam Bishop
 - i. Marlene Rice and Shannon Turns sold 312 1st Street to Marcie Natale on March 18th, 2016.
 - ii. Bruce & Ginger Wagner sold 307 2nd Street to Jeffrey Edgerton on March 30th, 2016.
- G. Parks & Recreation Committee – Margaret Hopkins
 - i. Margaret and Robin have met with two landscapers about the creation of a patio area adjacent to the library. One bid has been submitted.
- H. Tabernacle Association – Esther Mefferd
 - i. Nothing to report.
- I. Ad-Hoc Archives Committee – George Resh
 - i. Nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
 - i. Nothing to report.
- K. Ad-Hoc Library Committee – Lisa Carr
 - i. Nothing to report.
- L. Executive Committee – David Lloyd
 - i. Nothing to report.
- VI. Old Business**
 - i. Nothing to report.
- VII. New Business**
 - i. Nothing to report.



Mt. Gretna Campmeeting

LISTED IN THE NATIONAL REGISTER OF HISTORIC PLACES

Adjournment

On a motion by George Resh, the meeting was adjourned at 8:22 pm.

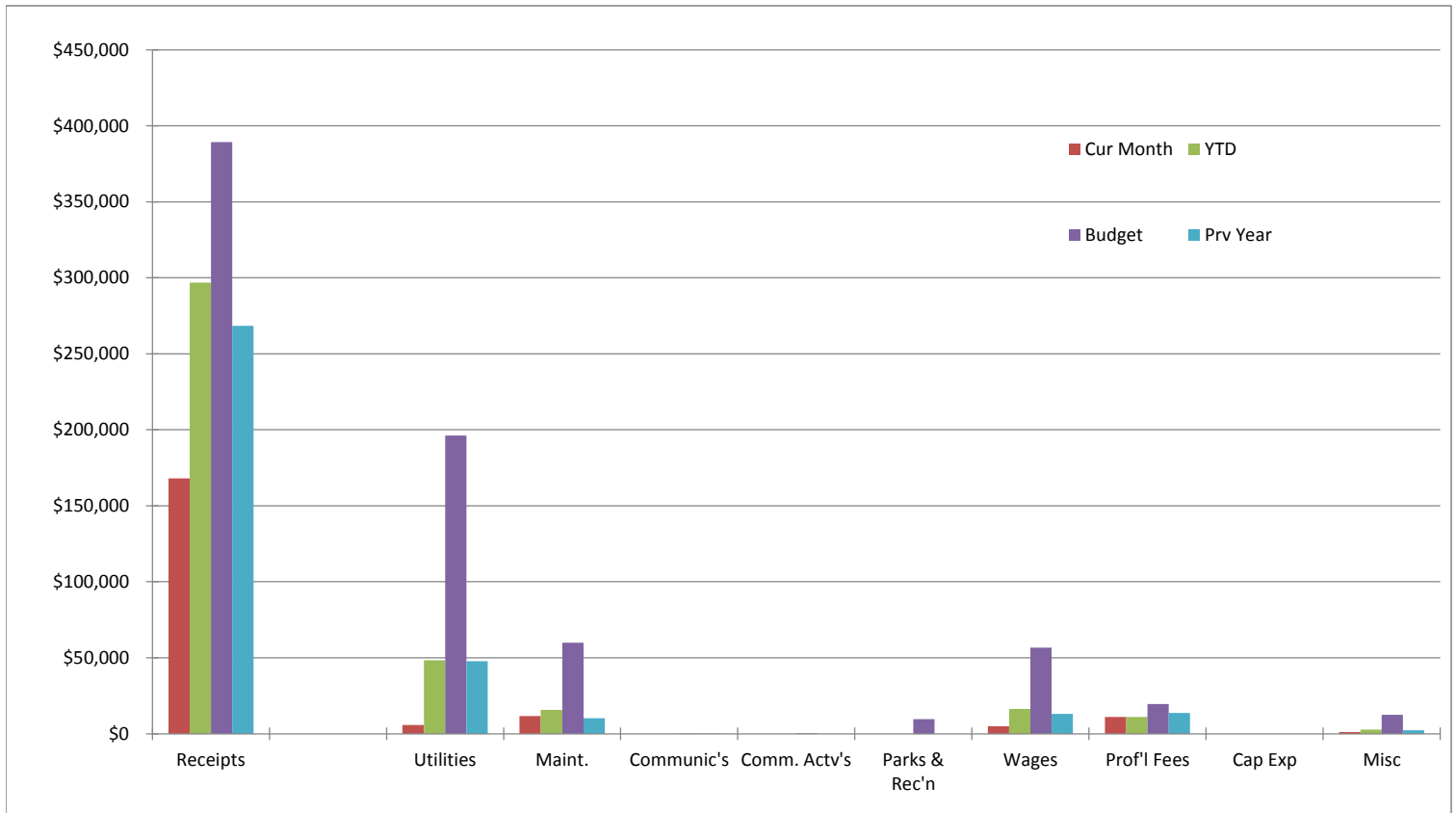
The next regular meeting will be held Tuesday, May 17th at 6:30 pm.

Margaret Hopkins
Secretary

George Resh
Chairman

Mt. Gretna Campmeeting Association, Inc.

2016 General Fund Summary Report



March 2016

	<u>Cur. Mnth</u>		<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$168,109	57%	\$296,801	76%	\$389,259	\$268,466	\$28,335	11%
Disbursements								
Utilities	\$5,688	12%	\$48,414	25%	\$196,310	\$47,839	\$574	1%
Maintenance	\$11,745	74%	\$15,770	26%	\$60,000	\$10,185	\$5,586	55%
Communications	\$0		\$0	0%	\$100	\$131	(\$131)	-100%
Community Activities	\$0		\$0	0%	\$300	\$0	\$0	
Parks & Recreation	\$0		\$0	0%	\$9,600	\$0	\$0	
Wages and Benefits	\$4,977	30%	\$16,343	29%	\$56,775	\$13,017	\$3,326	26%
Professional Fees	\$11,136	100%	\$11,136	57%	\$19,500	\$13,706	(\$2,570)	-19%
Capital Expenses/Projects	\$0		\$0		\$0	\$0	\$0	
Miscellaneous	\$1,185	44%	\$2,669	22%	\$12,400	\$2,433	\$236	10%
Totals	\$34,731		\$94,332	27%	\$354,985	\$87,311	\$7,022	8%
Net Margin	\$133,378		\$202,469		\$34,274	\$181,155	\$21,314	12%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through March 2016

	<u>Mar 16</u>	<u>Jan - Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense					
Income					
Assessments					
Apartment	0.00	775.00	775.00	0.00	100.0%
Garage					
Garage Assessment Discount	-74.45	-111.80	-80.00	-31.80	139.75%
Garage - Other	832.00	2,704.00	2,912.00	-208.00	92.86%
Total Garage	757.55	2,592.20	2,832.00	-239.80	91.53%
Home					
Home Assessment Discounts	-3,131.00	-5,115.40	-4,400.00	-715.40	116.26%
Home - Other	170,805.00	284,547.25	370,450.00	-85,902.75	76.81%
Total Home	167,674.00	279,431.85	366,050.00	-86,618.15	76.34%
Penalties	0.00	0.00	500.00	-500.00	0.0%
Total Assessments	168,431.55	282,799.05	370,157.00	-87,357.95	76.4%
Rentals					
Garage					
Deposit	0.00	-50.00			
Garage Rental	0.00	-17.65	10,596.00	-10,613.65	-0.17%
Rental - Garage Discount	0.00	-123.55	-150.00	26.45	82.37%
Garage - Other	0.00	10,172.15			
Total Garage	0.00	9,980.95	10,446.00	-465.05	95.55%
Parking	160.00	1,600.00	1,600.00	0.00	100.0%
Pavilion/Kitchen	0.00	25.00			
Storage Sheds					
Rental - Storage Shed Discount	0.00	-22.90	-32.00	9.10	71.56%
Shed Rental	0.00	2,865.00	3,438.00	-573.00	83.33%
Total Storage Sheds	0.00	2,842.10	3,406.00	-563.90	83.44%
Tabernacle	100.00	100.00	1,000.00	-900.00	10.0%
Rentals - Other	0.00	0.00	16,452.00	-16,452.00	0.0%
Total Rentals	260.00	14,548.05	32,904.00	-18,355.95	44.21%
Interest Income	14.25	35.88	150.00	-114.12	23.92%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through March 2016

	<u>Mar 16</u>	<u>Jan - Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Miscellaneous Receipts					
Hist Picture Book & Posters					
"Listed"	-353.76	-353.76			
Total Hist Picture Book & Posters	-353.76	-353.76			
Historical Plaques	0.00	15.13			
Misc. Income Contributions	-318.00	-18.00			
Reimbursed Expenses					
Mulch, Top Soil, Stone	75.00	75.00			
Other Reimbursement	0.00	0.00			
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	0.00	0.00	1,500.00	-1,500.00	0.0%
Total Reimbursed Expenses	75.00	75.00	2,500.00	-2,425.00	3.0%
Miscellaneous Receipts - Other	0.00	-300.00			
Total Miscellaneous Receipts	-596.76	-581.63	2,500.00	-3,081.63	-23.27%
Total Income	168,109.04	296,801.35	405,711.00	-108,909.65	73.16%
Gross Profit	168,109.04	296,801.35	405,711.00	-108,909.65	73.16%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through March 2016

		<u>Mar 16</u>	<u>Jan - Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<div>B&G Committee</div> <div>Communications</div> <div>Activities</div> <div>Parks & Recreation</div> <div>Executive Committee</div>	Expense					
	Utilities					
	Electric (Street Lights)	1,580.07	4,740.21	17,500.00	-12,759.79	27.09%
	Garbage	2,965.00	9,107.18	36,880.00	-27,772.82	24.69%
	Sewer	25.47	32,119.56	129,930.00	-97,810.44	24.72%
	Water	1,117.35	2,446.63	12,000.00	-9,553.37	20.39%
	Total Utilities	5,687.89	48,413.58	196,310.00	-147,896.42	24.66%
	Maintenance					
	General Maintenance	104.31	433.07	7,500.00	-7,066.93	5.77%
	Garage Maintenance & Util's	37.28	111.98	2,000.00	-1,888.02	5.6%
	Library Bldng Maint. & Util's	14.59	63.10	600.00	-536.90	10.52%
	Paving	0.00	0.00	7,500.00	-7,500.00	0.0%
	Recreational Facilities Maint.	20.39	63.09	1,200.00	-1,136.91	5.26%
	Sewer/Water Line Maintenance	1,949.52	3,931.82	5,000.00	-1,068.18	78.64%
	Snow Removal	1,346.96	2,534.26	6,500.00	-3,965.74	38.99%
	Tabernacle Bldng Maint & Util's	2,500.44	2,621.98	8,000.00	-5,378.02	32.78%
	Tree Removal & Trimming	5,630.63	5,630.64	18,700.00	-13,069.36	30.11%
	Truck and Tractor Costs	141.00	380.53	3,000.00	-2,619.47	12.68%
	Total Maintenance	11,745.12	15,770.47	60,000.00	-44,229.53	26.28%
	Communications					
	Web-Site	0.00	0.00	100.00	-100.00	0.0%
	Total Communications	0.00	0.00	100.00	-100.00	0.0%
	Community Activities					
	Picnic	0.00	0.00	300.00	-300.00	0.0%
	Total Community Activities	0.00	0.00	300.00	-300.00	0.0%
	Parks & Recreation					
	Tree Health/Maintenance	0.00	0.00	9,500.00	-9,500.00	0.0%
	Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
	Total Parks & Recreation	0.00	0.00	9,600.00	-9,600.00	0.0%
	Wages and Benefits					
	Emp CC Reimbursement	0.00	0.00			
	Employee Health Insurance	551.49	1,348.40			
	Employee Payroll Taxes	435.69	1,486.12	5,800.00	-4,313.88	25.62%
	Gross Payroll	3,984.20	13,489.39	46,350.00	-32,860.61	29.1%
	Payroll Expenses	5.25	19.24	625.00	-605.76	3.08%
	Total Wages and Benefits	4,976.63	16,343.15	52,775.00	-36,431.85	30.97%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through March 2016

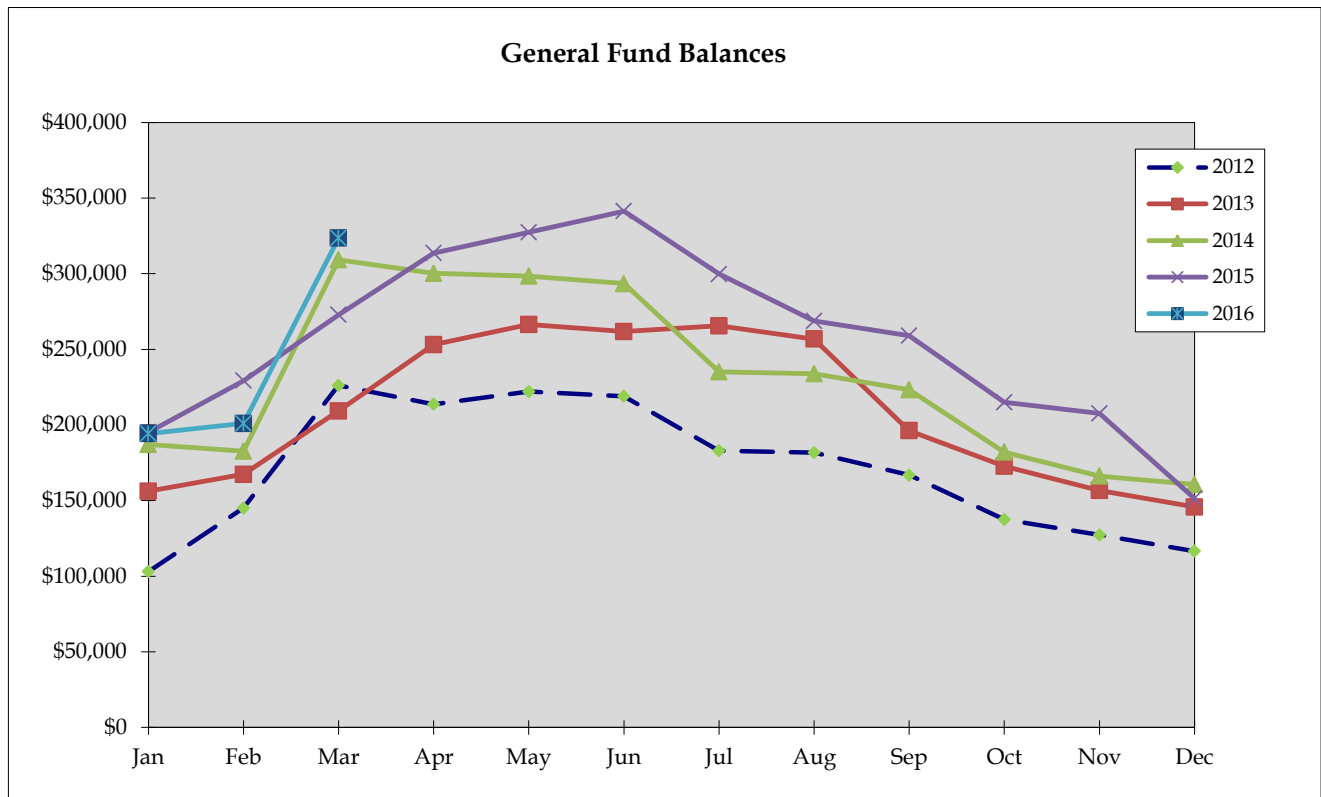
Executive Committee

	<u>Mar 16</u>	<u>Jan - Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Professional Fees					
Accounting	0.00	0.00	2,500.00	-2,500.00	0.0%
Insurance					
Auto	140.00	140.00			
Commercial	8,565.00	8,565.00			
Workers Comp	2,281.00	2,281.00			
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%
Total Insurance	10,986.00	10,986.00	14,000.00	-3,014.00	78.47%
Legal Fees	150.00	150.00	3,000.00	-2,850.00	5.0%
Total Professional Fees	11,136.00	11,136.00	19,500.00	-8,364.00	57.11%
Miscellaneous					
Administrative costs					
Banking Costs	0.00	59.82	50.00	9.82	119.64%
Computer	157.93	281.51	300.00	-18.49	93.84%
Office Equipment/Furnishings	0.00	22.26	200.00	-177.74	11.13%
Office Supplies	13.96	205.67	400.00	-194.33	51.42%
Postage and Delivery	0.00	131.63	850.00	-718.37	15.49%
Printing and Reproduction	0.79	522.41	1,500.00	-977.59	34.83%
Telephone	162.40	555.71	1,800.00	-1,244.29	30.87%
Total Administrative costs	335.08	1,779.01	5,100.00	-3,320.99	34.88%
Contributions - Note 2 Fin Comm	850.00	890.00	2,300.00	-1,410.00	38.7%
Property Taxes	0.00	0.00	5,000.00	-5,000.00	0.0%
Total Miscellaneous	1,185.08	2,669.01	12,400.00	-9,730.99	21.52%
Total Expense	34,730.72	94,332.21	350,985.00	-256,652.79	26.88%
Net Ordinary Income	133,378.32	202,469.14	54,726.00	147,743.14	369.97%

\$1,110 of \$1,000 raised

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through March 2016

	<u>Mar 16</u>	<u>Jan - Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense					
Other Income					
Designated Funds					
Capital Project Fund	5.23	10.72			
Motor Vehicle Fund (Fin Comm)	750.08	-1,509.76			
Tree Maintenance Fund	0.00	0.01			
Total Designated Funds	<u>755.31</u>	<u>-1,499.03</u>			
Restricted Funds					
Heritage Fest'I (Comm Act Comm)	0.12	0.32			
Marlin & Nancy Seiders Memorial	2.01	5.24			
Playground Fund (Recreatn Comm)	0.46	1.18			
Total Restricted Funds	<u>2.59</u>	<u>6.74</u>			
Total Other Income	<u>757.90</u>	<u>-1,492.29</u>			
Net Other Income	<u>757.90</u>	<u>-1,492.29</u>	<u>0.00</u>	<u>-1,492.29</u>	<u>100.0%</u>
Net Income	<u><u>134,136.22</u></u>	<u><u>200,976.85</u></u>	<u><u>54,726.00</u></u>	<u><u>146,250.85</u></u>	<u><u>367.24%</u></u>



Restricted Fund Balances

Heritage Festival Fund	\$6,275
Marlin & Nancy Seiders Fund	\$42,101
Playground Improvement Fund	\$15,924

Designated Fund Balances

Motor Vehicle Fund	\$4,949
Capital Project Fund	\$68,199

Late & Delinquent Accounts

	As of 31-Mar-16	Prior Years	2016	Total
Property Assessments		\$1,670.12	\$0.00	\$1,670.12
Rentals		\$0.00	\$0.00	\$0.00
Misc.		\$0.00	\$0.00	\$0.00
				<hr/> \$1,670.12