



Tuesday, May 17, 2016

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Tuesday evening, May 17, 2016 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Resh presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: George Resh (Vice-President), Margaret Hopkins (Secretary), Pam Bishop, Lisa Carr, Don Dale, Robin May, Esther Mefferd, and Ben Wiley. David Lloyd and Sally Marisic were excused.

I. Call to Order

The Chair called the meeting to order at 6:30 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the April Minutes were approved.

III. Treasurer's Report

- i. On a motion by Pam Bishop, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the April financial reports presented via e-mail by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. No guests present.

V. Strategic Planning

A. Buildings and Ground Committee – Don Dale

- i. More bids are coming in for Tabernacle restoration work.
- ii. No additional bids have been received for the paving work other than the original bid received by Martin Paving.
- iii. The interior of the water tank will be painted in the fall; we are waiting for a bid from Stoltzfus.
- iv. Frank Anthony will be presenting a building permit application for a porch remodeling project.
- v. A building permit application to enclose a portion of a second floor porch presented by George Leyh of 310 6th Street was approved by David Lloyd.
- vi. There is a garage rental which should be terminated because the owner recently sold their MGCA property, however their health does not enable them to empty the contents. On a motion by Pam Bishop, a resolution was adopted with one no vote as follows: RESOLVED, That the MGCA Board of Managers allow said renter to occupy the rented garage until the end of June 2016, that the Board offers to help empty the contents if the owner would like to donate them to the Campmeeting for the Memorial Day weekend porch sale, and that this be communicated to the MGCA member via certified letter signed by the President.

B. Communications Committee – Margaret Hopkins

- i. June 10th is the deadline for article submission to the summer newsletter. Margaret will send out assignments.

C. Community Activities Committee – Robin May

- i. Porch sale will need volunteers at playground.



- ii. Kids Club plans are underway.

D. Finance Committee - Sally Marisic

- i. If the hourly employees work the same amount of hours in 2016 as they did in 2015 for the period June through the end of the year, the payroll will be well over budget. The Executive Committee will be meeting to review the employee hours and budget limitations. They will give their recommendation to the Board at the June meeting.

E. Nominations Committee – Pam Bishop

- i. No meeting, nothing to report.

F. Property Ownership Committee – Pam Bishop

- i. Bill & Susan Mahan sold 207 Dickson to Paul & Vincie McMullen on May 10th, 2016.
- ii. Robert Rice sold 100 4th Street to Michael Fortna on May 10th, 2016.

G. Parks & Recreation Committee – Margaret Hopkins

- i. A Sycamore tree is going to be planted at the edge of the community garden at Boehm & 7th.
- ii. Library patio plans are still being developed.

H. Tabernacle Association – Esther Mefferd

- i. Ben distributed the 2016 program brochure.
- ii. Ben Wiley reported that at the Tabernacle Association Trustee meeting on May 9th meeting, the Trustees passed a motion to recommend to the Campmeeting board that the Tabernacle bathrooms be updated and made handicapped accessible.
- iii. Ben also reported that the trustees also made a motion to replace the sound system, this motion was not passed. Trustees are pursuing an evaluation by a sound engineering company.
- iv. The Bible Festival is negotiating with Eastern Enterprises for summer parking rights at the roller rink.
- v. Debby Erb will contact the MGCA insurance agent to have a certificate of insurance issued to Eastern Enterprises.

I. Ad-Hoc Archives Committee – George Resh

- i. No meeting, nothing to report.

J. Ad-Hoc Policy & Procedures Committee – Pam Bishop

- i. No meeting, nothing to report.

K. Ad-Hoc Library Committee – Lisa Carr

- i. No meeting, nothing to report.

L. Executive Committee – David Lloyd

- i. Historical society sent thank you letter for donations for the video project.
- ii. Ben Wiley asked the Executive Committee to consider issuing a donation/rent expense check to the MGUMC to thank them for our regular use of the church for meetings.

VI. Old Business

- i. Nothing to report.

VII. New Business



Mt. Gretna Campmeeting

LISTED IN THE NATIONAL REGISTER OF HISTORIC PLACES

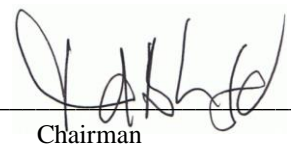
- i. The Mt. Gretna Historical Society has formed a committee to plan a 125th anniversary celebration. Members of the committee are from the Chautauqua, Campmeeting, and the Heights. Their current plans are to have an event each month from January through December of 2017. In July they plan a full week of events, "Gretna Days". Some of the anniversary celebration events they are considering are community roller skating, a WWI encampment, Oktoberfest, a Victorian tea and fashion show, an ice cream social in coordination with the Jigger Shop, and an 1890s church service in coordination with the Bible Festival. They are also considering the sale of a 2017 calendar comprised of old Mount Gretna post cards, and a 2017 mug in coordination with the Mt. Gretna Fire Company.

Adjournment

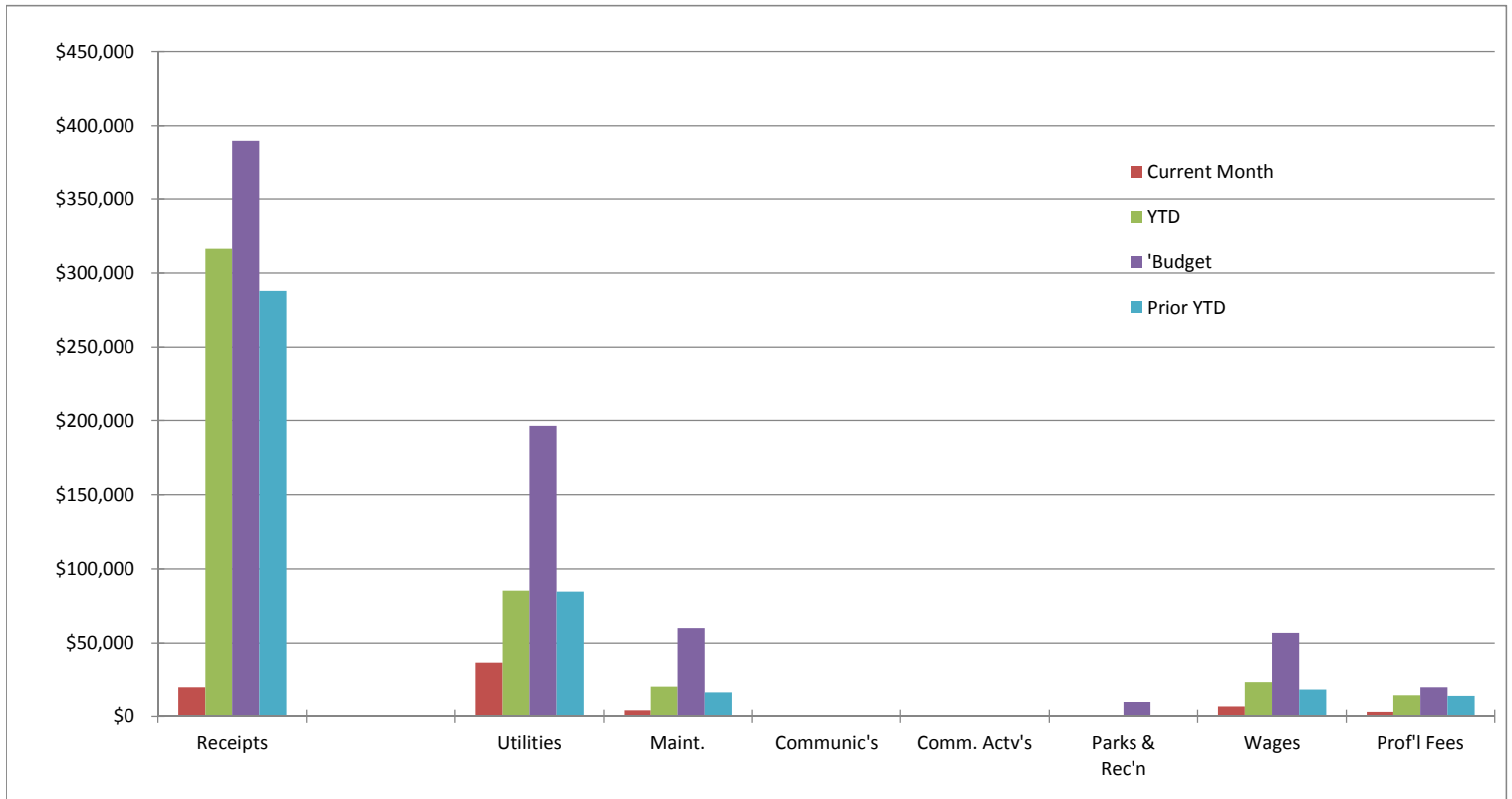
On a motion by Ben Wiley, the meeting was adjourned at 8:10 pm.

The next regular meeting will be held Tuesday, June 21st at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.
2016 General Fund Summary Report



April 2016	Cur. Mnth		Year to Date		Budget	Previous Year		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$19,624	6%	\$316,425	81%	\$389,259	\$288,068	\$28,357	10%
Disbursements								
Utilities	\$36,831	43%	\$85,316	43%	\$196,310	\$84,768	\$548	1%
Maintenance	\$4,102	21%	\$19,873	33%	\$60,000	\$15,996	\$3,877	24%
Communications	\$0		\$0	0%	\$100	\$131	(\$131)	-100%
Community Activities	\$0		\$0	0%	\$300	\$0	\$0	
Parks & Recreation	\$0		\$0	0%	\$9,600	\$0	\$0	
Wages and Benefits	\$6,611	29%	\$22,954	40%	\$56,775	\$18,113	\$4,840	27%
Professional Fees	\$3,005	21%	\$14,141	73%	\$19,500	\$13,706	\$435	3%
Capital Expenses/Projects	\$0		\$0		\$0	\$0	\$0	
Miscellaneous	\$1,828	37%	\$4,947	40%	\$12,400	\$3,862	\$1,086	28%
Totals	\$52,377		\$147,231	41%	\$354,985	\$136,577	\$10,654	8%
Net Margin	(\$32,754)		\$169,194		\$34,274	\$151,491	\$17,703	12%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through April 2016

	<u>Apr 16</u>	<u>Jan - Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense					
Income					
Assessments					
Apartment	0.00	775.00	775.00	0.00	100.0%
Garage					
Garage Assessment Discount	-4.11	-115.91	-80.00	-35.91	144.89%
Garage - Other	208.00	2,912.00	2,912.00	0.00	100.0%
Total Garage	203.89	2,796.09	2,832.00	-35.91	98.73%
Home					
Home Assessment Discounts	-217.00	-5,332.40	-4,400.00	-932.40	121.19%
Home - Other	19,433.50	303,980.75	370,450.00	-66,469.25	82.06%
Total Home	19,216.50	298,648.35	366,050.00	-67,401.65	81.59%
Penalties	0.00	0.00	500.00	-500.00	0.0%
Total Assessments	19,420.39	302,219.44	370,157.00	-67,937.56	81.65%
Rentals					
Garage					
Deposit	0.00	-50.00			
Garage Rental	0.00	-17.65	10,596.00	-10,613.65	-0.17%
Rental - Garage Discount	0.00	-123.55	-150.00	26.45	82.37%
Garage - Other	0.00	10,172.15			
Total Garage	0.00	9,980.95	10,446.00	-465.05	95.55%
Parking	0.00	1,600.00	1,600.00	0.00	100.0%
Pavilion/Kitchen	25.00	50.00			
Storage Sheds					
Rental - Storage Shed Discount	0.00	-22.90	-32.00	9.10	71.56%
Shed Rental	0.00	2,865.00	3,438.00	-573.00	83.33%
Total Storage Sheds	0.00	2,842.10	3,406.00	-563.90	83.44%
Tabernacle	164.10	264.10	1,000.00	-735.90	26.41%
Rentals - Other	0.00	0.00	16,452.00	-16,452.00	0.0%
Total Rentals	189.10	14,737.15	32,904.00	-18,166.85	44.79%
Interest Income	14.06	50.04	150.00	-99.96	33.36%

Mt. Gretna Campmeeting
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	<u>Apr 16</u>	<u>Jan - Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Miscellaneous Receipts					
Hist Picture Book & Posters					
"Listed"	0.00	-353.76			
Total Hist Picture Book & Posters	0.00	-353.76			
Historical Plaques	0.00	15.13			
Misc. Income Contributions	0.00	-18.00			
Reimbursed Expenses					
Mulch, Top Soil, Stone	0.00	75.00			
Other Reimbursement	0.00	0.00			
Tabernacle Expense Reimbursemen	0.00	0.00	1,000.00	-1,000.00	0.0%
Reimbursed Expenses - Other	0.00	0.00	1,500.00	-1,500.00	0.0%
Total Reimbursed Expenses	0.00	75.00	2,500.00	-2,425.00	3.0%
Miscellaneous Receipts - Other	0.00	-300.00			
Total Miscellaneous Receipts	0.00	-581.63	2,500.00	-3,081.63	-23.27%
Total Income	19,623.55	316,425.00	405,711.00	-89,286.00	77.99%
Gross Profit	19,623.55	316,425.00	405,711.00	-89,286.00	77.99%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through April 2016

		Apr 16	Jan - Apr 16	Budget	\$ Over Budget	% of Budget
B&G Committee	Expense					
	Utilities					
	Electric (Street Lights)	1,564.50	6,304.71	17,500.00	-11,195.29	36.03%
	Garbage	2,965.00	12,143.58	36,880.00	-24,736.42	32.93%
	Sewer	31,901.82	64,021.38	129,930.00	-65,908.62	49.27%
	Water	399.73	2,846.36	12,000.00	-9,153.64	23.72%
	Total Utilities	36,831.05	85,316.03	196,310.00	-110,993.97	43.46%
	Maintenance					
	General Maintenance	587.90	1,020.97	7,500.00	-6,479.03	13.61%
	Garage Maintenance & Util's	36.82	148.80	2,000.00	-1,851.20	7.44%
	Library Bldng Maint. & Util's	235.44	298.54	600.00	-301.46	49.76%
	Paving	0.00	0.00	7,500.00	-7,500.00	0.0%
	Recreational Facilities Maint.	21.66	84.75	1,200.00	-1,115.25	7.06%
	Sewer/Water Line Maintenance	225.75	4,157.57	5,000.00	-842.43	83.15%
	Snow Removal	128.75	2,663.01	6,500.00	-3,836.99	40.97%
	Tabernacle Bldng Maint & Util's	171.40	2,793.38	8,000.00	-5,206.62	34.92%
	Tree Removal & Trimming	1,650.00	7,280.64	18,700.00	-11,419.36	38.93%
	Truck and Tractor Costs	1,044.59	1,425.12	3,000.00	-1,574.88	47.5%
	Total Maintenance	4,102.31	19,872.78	60,000.00	-40,127.22	33.12%
	Communications					
Commu nication	Web-Site	0.00	0.00	100.00	-100.00	0.0%
	Total Communications	0.00	0.00	100.00	-100.00	0.0%
Activitie s	Community Activities					
	Picnic	0.00	0.00	300.00	-300.00	0.0%
Parks & Rec	Total Community Activities	0.00	0.00	300.00	-300.00	0.0%
	Parks & Recreation					
Executive Committee	Tree Health/Maintenance	0.00	0.00	9,500.00	-9,500.00	0.0%
	Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
Executive Committee	Total Parks & Recreation	0.00	0.00	9,600.00	-9,600.00	0.0%
	Wages and Benefits					
Executive Committee	Emp CC Reimbursement	6.74	6.74			
	Employee Health Insurance	1,133.60	2,482.00			
	Employee Payroll Taxes	451.86	1,937.98	5,800.00	-3,862.02	33.41%
	Gross Payroll	4,473.55	17,962.94	46,350.00	-28,387.06	38.76%
	Payroll Expenses	544.79	564.03	625.00	-60.97	90.25%
	Total Wages and Benefits	6,610.54	22,953.69	52,775.00	-29,821.31	43.49%

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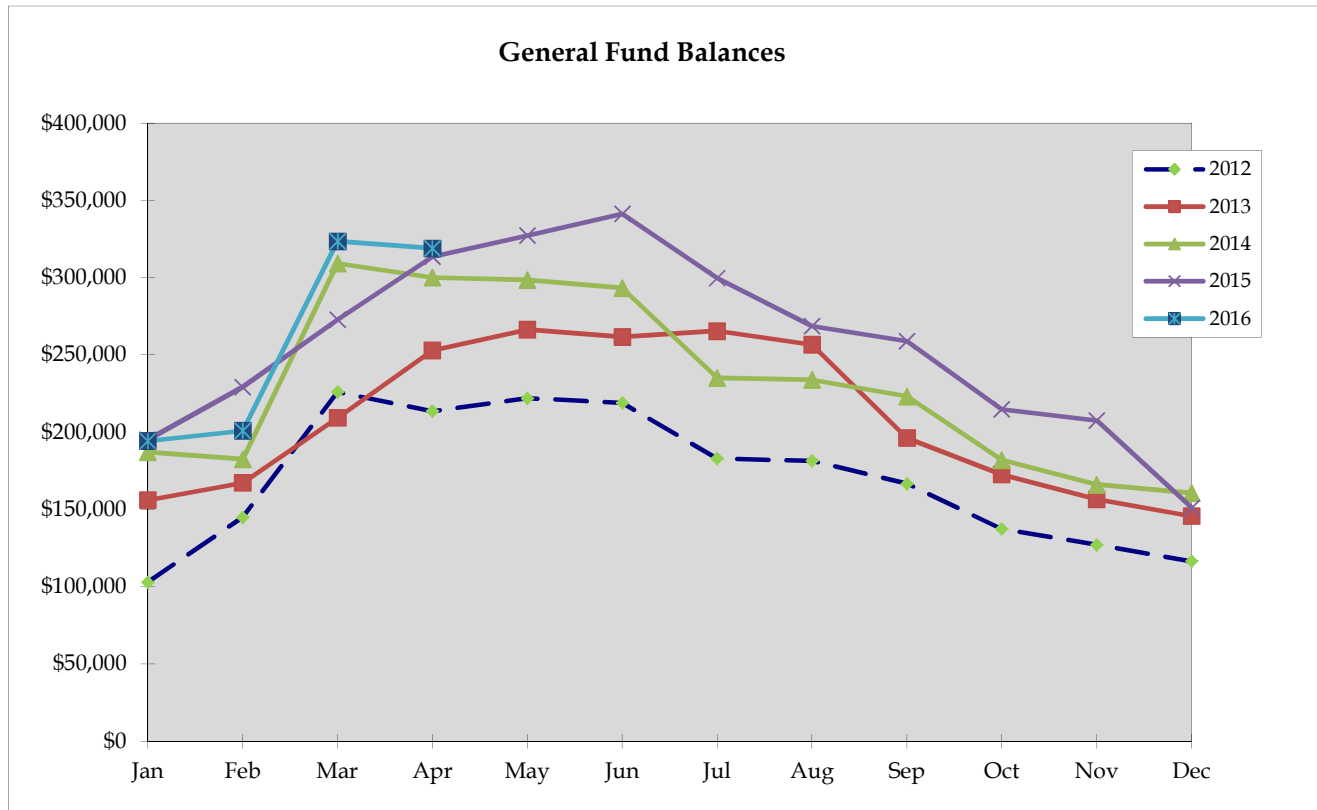
Executive Committee

	<u>Apr 16</u>	<u>Jan - Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Professional Fees					
Accounting	0.00	0.00	2,500.00	-2,500.00	0.0%
Insurance					
Auto	801.00	941.00			
Bus. Catastrophe	2,204.00	2,204.00			
Commercial	0.00	8,565.00			
Workers Comp	0.00	2,281.00			
Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%
Total Insurance	3,005.00	13,991.00	14,000.00	-9.00	99.94%
Legal Fees	0.00	150.00	3,000.00	-2,850.00	5.0%
Total Professional Fees	3,005.00	14,141.00	19,500.00	-5,359.00	72.52%
Miscellaneous					
Administrative costs					
Banking Costs	8.94	68.76	50.00	18.76	137.52%
Computer	69.95	351.46	300.00	51.46	117.15%
Office Equipment/Furnishings	5.99	28.25	200.00	-171.75	14.13%
Office Supplies	33.87	239.54	400.00	-160.46	59.89%
Postage and Delivery	99.85	231.48	850.00	-618.52	27.23%
Printing and Reproduction	281.78	804.19	1,500.00	-695.81	53.61%
Telephone	162.40	718.11	1,800.00	-1,081.89	39.9%
Total Administrative costs	662.78	2,441.79	5,100.00	-2,658.21	47.88%
Contributions - Note 2 Fin Comm	110.00	1,000.00	2,300.00	-1,300.00	43.48%
Property Taxes	1,055.51	1,055.51	5,000.00	-3,944.49	21.11%
Total Miscellaneous	1,828.29	4,497.30	12,400.00	-7,902.70	36.27%
Total Expense	52,377.19	146,780.80	350,985.00	-204,204.20	41.82%
Net Ordinary Income	-32,753.64	169,644.20	54,726.00	114,918.20	309.99%

\$1,110 of \$1,000 raised

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through April 2016

	<u>Apr 16</u>	<u>Jan - Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense					
Other Income					
Designated Funds					
Capital Project Fund	4.19	14.91			
Motor Vehicle Fund (Fin Comm)	-360.54	-1,870.30			
Tree Maintenance Fund	0.00	0.01			
Total Designated Funds	<u>-356.35</u>	<u>-1,855.38</u>			
Restricted Funds					
Heritage Fest'I (Comm Act Comm)	0.10	0.42			
Marlin & Nancy Seiders Memorial	1.62	6.86			
Playground Fund (Recreatn Comm)	0.36	1.54			
Total Restricted Funds	<u>2.08</u>	<u>8.82</u>			
Total Other Income	<u>-354.27</u>	<u>-1,846.56</u>			
Net Net Other Income	<u>-354.27</u>	<u>-1,846.56</u>	0.00	-1,846.56	100.0%
	<u>-33,107.91</u>	<u>167,797.64</u>	<u>54,726.00</u>	<u>113,071.64</u>	<u>306.61%</u>



Restricted Fund Balances

Heritage Festival Fund	\$6,275
Marlin & Nancy Seiders Fund	\$42,103
Playground Improvement Fund	\$15,924

Designated Fund Balances

Motor Vehicle Fund	\$4,949
Capital Project Fund	\$68,203

Late & Delinquent Accounts

As of 30-Apr-16

	Prior Years	2016	Total
Property Assessments	\$1,470.12	\$0.00	\$1,470.12
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$0.00	\$0.00
			\$1,470.12