



Thursday, August 18, 2016

At the regular monthly meeting of the Mt. Gretna Campmeeting Association Board of Managers, held on Thursday evening, August 18, 2016 in the United Methodist Church, Mt. Gretna, Pennsylvania, Mr. Lloyd presided and Margaret Hopkins acted as Secretary.

A quorum was present including the following: David Lloyd (President), George Resh (Vice-President), Sally Marisic (Treasurer), Margaret Hopkins (Secretary), Lisa Carr, Robin May, and Esther Mefferd. Pam Bishop, Don Dale were excused. NOTE: Ben Wiley arrived at 7 pm.

I. Call to Order

The Chair called the meeting to order at 6:32 PM.

II. Approval of Minutes

- i. Since the Minutes were distributed to Board members prior to the time of this regular monthly meeting, the reading of the Minutes was dispensed with and the March Minutes were approved.

III. Treasurer's Report

- i. Treasurer Sally Marisic reported that the last historical plaque has been sold. The Campmeeting's county taxes of \$5,097 also have been paid. While this amount is higher than last year, it is less than previous years because some properties have been removed from the tax rolls.
- ii. On a motion by Esther Mefferd and seconded by Robin May, a resolution was adopted unanimously as follows: RESOLVED, That the MGCA Board of Managers approves the July financial reports presented by Treasurer Sally Marisic.

IV. MGCA Member Comments

- i. Fred and Val Swarr offered to work with the Campmeeting on creation of art for the MGCA's 125th anniversary (1892-2017).

V. Strategic Planning

A. Buildings and Ground Committee – Dave Lloyd

- i. Don Dale will be working with a structural engineer to assess the crawl space of the Mt. Gretna Community Library. This will occur once the library has closed. The current leasers of the library have been informed that we need to pull up the floor in order to assess structural soundness.
- ii. No decision has yet been made about what will be done and when it will be done on the water tank. The Finance Committee will review at its upcoming meeting.
- iii. The Finance Committee also will review the proposal for paving Markwood. The current estimate is \$43,000.
- iv. B&G will consider possibly signing many of Campmeeting streets as 'no vehicular traffic.' Height restrictions also may be signed.

Action items:



- v. B&G recommended approval of an easement at 112 Second Street in order to square the property. The Board approved this recommendation.
 - vi. The Board discussed Larry McKenna's proposal to provide 10 weeks of the New Voices Cabaret in the Tabernacle from June-August. Concerns included need for additional liability insurance as well as covering Campmeeting costs for clean up. Decision was made to approve the New Voices Cabaret and split any proceeds between Campmeeting and the Heritage Festival. Each show would be 1.5 hours. More discussion will be taking place to work out the details of the arrangements.
- B. Communications Committee – Margaret Hopkins
- i. The Board was reminded of the Fall 2016 newsletter.
- C. Community Activities Committee – Robin May
- i. Robin reported that Superintendent of Grounds Ed Neidigh has installed a new grill by the playground. Ed will be asked to put stone around the grill and take the mulch away from it.
 - ii. Robin reported that Heritage Festival did much better than last year.
- D. Finance Committee - Sally Marisic
- i. 2017 budget meetings will begin in September. Committee chairs will receive request and planning documents.
- E. Nominations Committee – Pam Bishop
- i. No meeting, no report.
- F. Property Ownership Committee – Pam Bishop
- i. Pam Bishop not present, property transfers will be reported at next meeting.
- G. Parks & Recreation Committee – Margaret Hopkins
- i. Raised beds in the Community Garden are a 'go.' Margaret will talk with Ed about these.
- H. Tabernacle Association – Esther Mefferd
- i. Nothing to report.
- I. Ad-Hoc Archives Committee – George Resh
- i. Nothing to report.
- J. Ad-Hoc Policy & Procedures Committee – Pam Bishop
- i. Nothing to report.
- K. Ad-Hoc Library Committee – Lisa Carr
- i. Nothing to report.
- L. Executive Committee – David Lloyd
- i. Nothing to report.



VI. Old Business

- i. Nothing to report.

VII. New Business

- i. Ben Wiley thanked Campmeeting for use of the Tabernacle for his wedding.

Adjournment

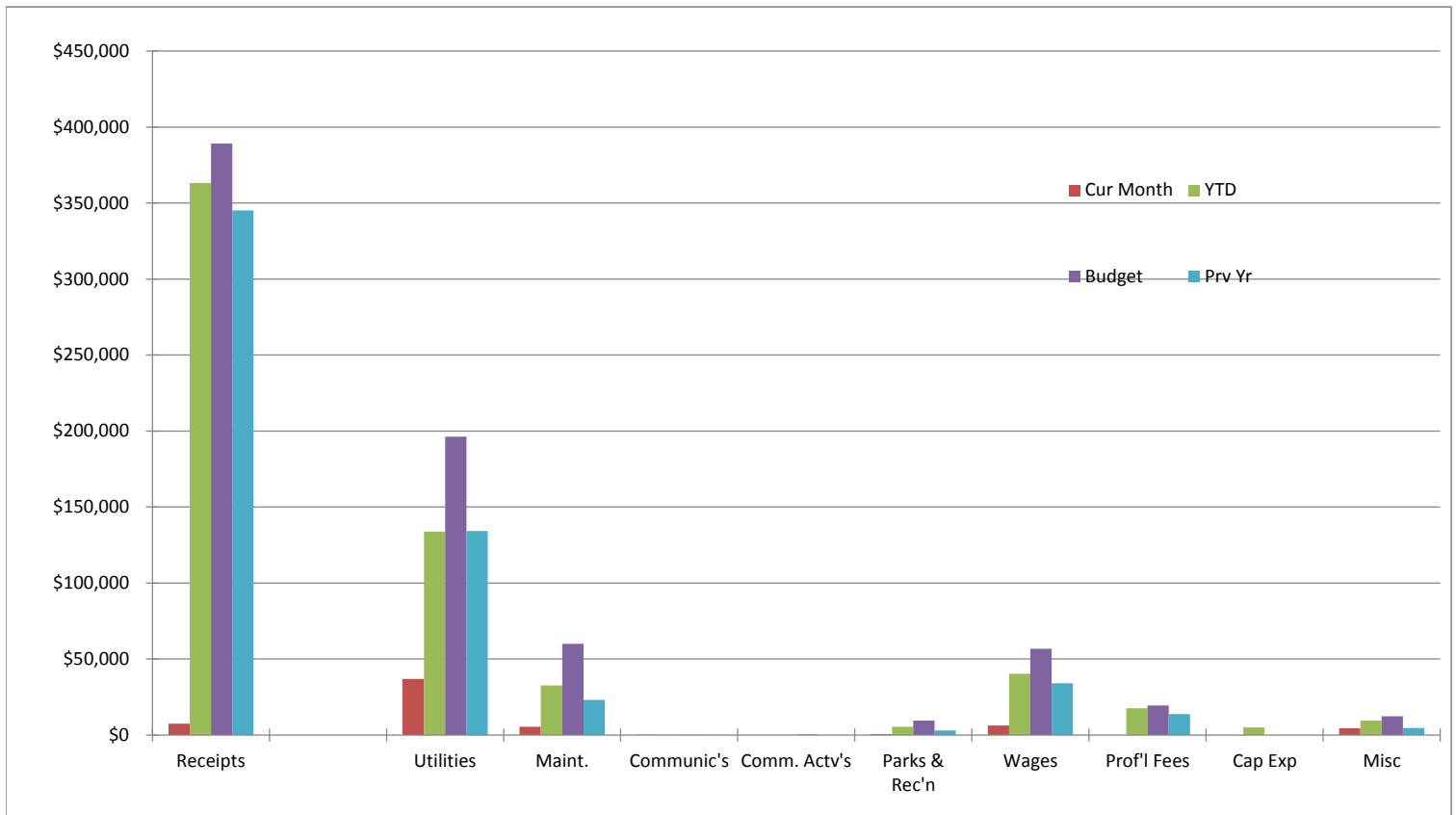
On a motion by George Resh, the meeting was adjourned at 7:41 pm.

The next regular meeting will be held Tuesday, September 20 at 6:30 pm.


Secretary


Chairman

Mt. Gretna Campmeeting Association, Inc.
2016 General Fund Summary Report



July 2016

	<u>Cur. Mnth</u>		<u>Year to Date</u>		<u>Budget</u>	<u>Previous Year</u>		
	Actual	% of YTD	Actual	% of Bud.	Actual	Actual	\$ Change	%
Income								
Receipts	\$7,420	2%	\$363,225	93%	\$389,259	\$345,277	\$17,948	5%
Disbursements								
Utilities	\$36,868	28%	\$133,754	68%	\$196,310	\$134,233	(\$479)	0%
Maintenance	\$5,462	17%	\$32,605	54%	\$60,000	\$23,211	\$9,394	40%
Communications	\$5	100%	\$5	5%	\$100	\$152	(\$147)	-97%
Community Activities	\$0		\$0	0%	\$300	\$0	\$0	
Parks & Recreation	\$500	9%	\$5,515	57%	\$9,600	\$3,069	\$2,446	80%
Wages and Benefits	\$6,232	15%	\$40,278	71%	\$56,775	\$34,125	\$6,153	18%
Professional Fees	\$0	0%	\$17,536	90%	\$19,500	\$13,800	\$3,736	27%
Capital Expenses/Projects	\$0	0%	\$5,086		\$0	\$0	\$5,086	
Miscellaneous	\$4,454	47%	\$9,501	77%	\$12,400	\$4,629	\$4,872	105%
Totals	\$53,520		\$244,279	69%	\$354,985	\$213,217	\$31,062	15%
Net Margin	(\$46,100)		\$118,946		\$34,274	\$132,060	(\$13,114)	-10%
								100%

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through July 2016L

Ordinary Income/Expense

Income

Assessments

Apartment

Jul 16	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
0.00	775.00	775.00	0.00	100.0%

Garage

Garage Assessment Discount

0.00	-115.91	-80.00	-35.91	144.89%
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Garage - Other

0.00	2,912.00	2,912.00	0.00	100.0%
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Total Garage

0.00	2,796.09	2,832.00	-35.91	98.73%
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Home

Home Assessment Discounts

0.00	-5,363.40	-4,400.00	-963.40	121.9%
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Home - Other

6,083.40	347,821.15	370,450.00	-22,628.85	93.89%
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Total Home

6,083.40	342,457.75	366,050.00	-23,592.25	93.56%
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Penalties

206.60	206.60	500.00	-293.40	41.32%
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Total Assessments

6,290.00	346,235.44	370,157.00	-23,921.56	93.54%
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Rentals

Garage

Deposit

50.00	0.00			
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Garage Rental

0.00	-17.65	10,596.00	-10,613.65	-0.17%
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Rental - Garage Discount

0.00	-105.90	-150.00	44.10	70.6%
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Garage - Other

0.00	10,596.00			
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Total Garage

50.00	10,472.45	10,446.00	26.45	100.25%
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Parking

0.00	1,680.00	1,600.00	80.00	105.0%
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Pavilion/Kitchen

-25.00	225.00			
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Storage Sheds

Rental - Storage Shed Discount

0.00	-22.90	-32.00	9.10	71.56%
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Shed Rental

0.00	3,438.00	3,438.00	0.00	100.0%
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Total Storage Sheds

0.00	3,415.10	3,406.00	9.10	100.27%
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Tabernacle

350.00	564.10	1,000.00	-435.90	56.41%
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Rentals - Other

0.00	0.00	0.00	0.00	0.0%
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Total Rentals

375.00	16,356.65	16,452.00	-95.35	99.42%
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Interest Income

19.28	112.04	150.00	-37.96	74.69%
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Budget	After Special Vote \$ Over Budget	% of Budget	Special Vote
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Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through July 2016L

	<u>Jul 16</u>	<u>Jan - Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	Budget	After Special Vote \$ Over Budget	% of Budget	Special Vote
Miscellaneous Receipts									
Hist Picture Book & Posters									
>Listed"	0.00	-344.29							
Total Hist Picture Book & Posters	<u>0.00</u>	<u>-344.29</u>							
Historical Plaques	15.14	30.27							
Misc. Income Contributions	0.00	-18.00							
Reimbursed Expenses									
Mulch, Top Soil, Stone	540.83	1,152.84							
Other Reimbursement	0.00	0.00							
Tabernacle Expense Reimbursen	0.00	0.00	1,000.00	-1,000.00	0.0%				
Reimbursed Expenses - Other	0.00	0.00	1,500.00	-1,500.00	0.0%				
Total Reimbursed Expenses	<u>540.83</u>	<u>1,152.84</u>	<u>2,500.00</u>	<u>-1,347.16</u>	<u>46.11%</u>				
Miscellaneous Receipts - Other	0.00	-300.00							
Total Miscellaneous Receipts	<u>555.97</u>	<u>520.82</u>	<u>2,500.00</u>	<u>-1,979.18</u>	<u>20.83%</u>				
Total Income	<u>7,240.25</u>	<u>363,224.95</u>	<u>389,259.00</u>	<u>-26,034.05</u>	<u>93.31%</u>				
Gross Profit	<u>7,240.25</u>	<u>363,224.95</u>	<u>389,259.00</u>	<u>-26,034.05</u>	<u>93.31%</u>				

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through July 2016L

B&G Committee
Commu
nication
s
Parks & Rec

Expense

Utilities

Electric (Street Lights)	1,499.10	10,929.59	17,500.00	-6,570.41	62.46%
Garbage	3,270.85	21,748.53	36,880.00	-15,131.47	58.97%
Sewer	31,895.68	96,137.07	129,930.00	-33,792.93	73.99%
Water	201.98	4,938.58	12,000.00	-7,061.42	41.16%
Total Utilities	36,867.61	133,753.77	196,310.00	-62,556.23	68.13%

Maintenance

General Maintenance

Plantings	0.00	339.76			
General Maintenance - Other	163.04	5,853.65	7,500.00	-1,646.35	78.05%
Total General Maintenance	163.04	6,193.41	7,500.00	-1,306.59	82.58%
Garage Maintenance & Util's	36.14	258.43	2,000.00	-1,741.57	12.92%
Library Building Maint. & Util's	77.42	497.64	600.00	-102.36	82.94%
Paving	3,510.00	3,510.00	7,500.00	-3,990.00	46.8%
Recreational Facilities Maint.	23.28	234.05	1,200.00	-965.95	19.5%
Sewer/Water Line Maintenance	0.00	4,582.57	5,000.00	-417.43	91.65%
Snow Removal	0.00	2,742.02	6,500.00	-3,757.98	42.19%
Tabernacle Bldng Maint & Util's	607.53	3,699.12	8,000.00	-4,300.88	46.24%
Tree Removal & Trimming	0.00	8,023.14	18,700.00	-10,676.86	42.9%
Truck and Tractor Costs	1,044.32	2,864.49	3,000.00	-135.51	95.48%
Total Maintenance	5,461.73	32,604.87	60,000.00	-27,395.13	54.34%

Communications

Web-Site	5.00	5.00	100.00	-95.00	5.0%
Total Communications	5.00	5.00	100.00	-95.00	5.0%

Community Activities

Picnic	0.00	0.00	300.00	-300.00	0.0%
Total Community Activities	0.00	0.00	300.00	-300.00	0.0%

Parks & Recreation

Tree Health/Maintenance	500.00	5,514.86	9,500.00	-3,985.14	58.05%
Recreational Activities & Equip	0.00	0.00	100.00	-100.00	0.0%
Total Parks & Recreation	500.00	5,514.86	9,600.00	-4,085.14	57.45%

After Special Vote		Special	
Budget	\$ Over Budget	% of Budget	Vote
\$1,700.00	-\$1,465.95	14%	\$500.00

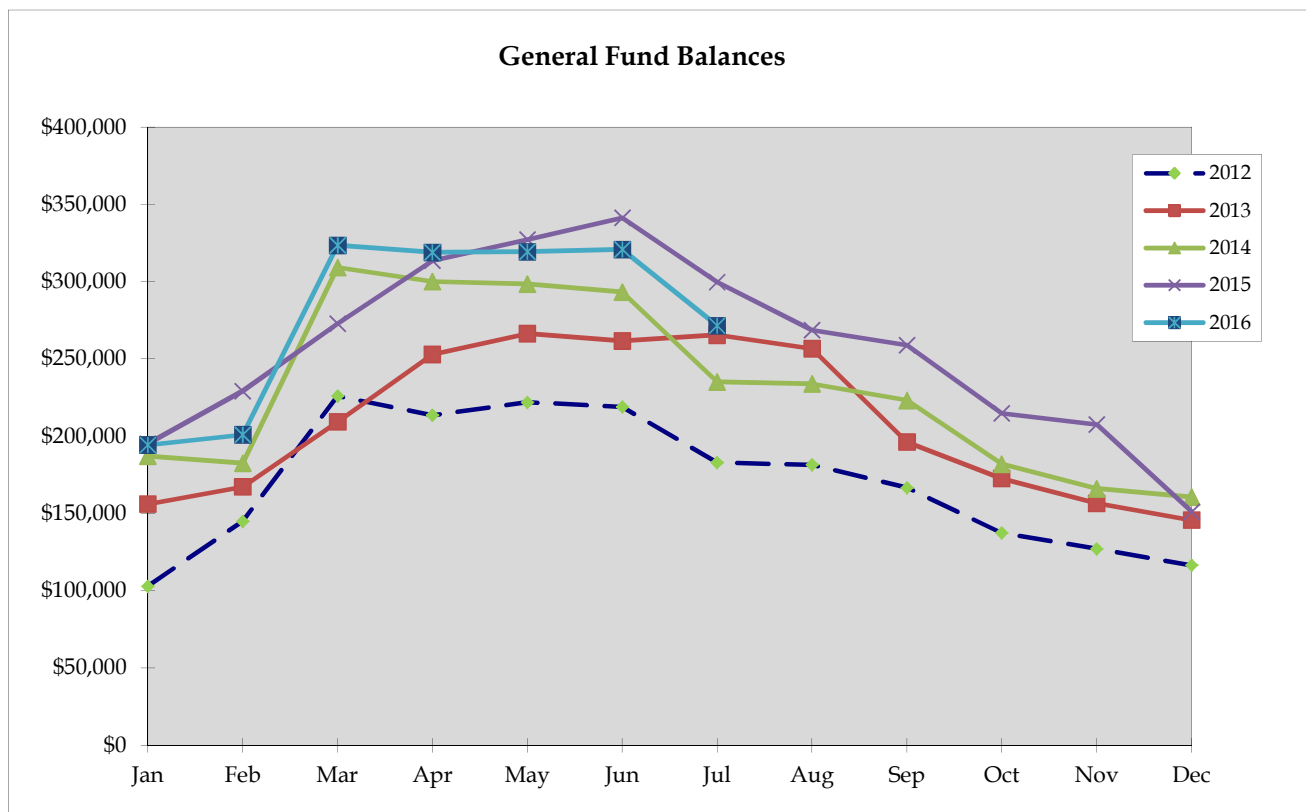
Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through July 2016L

After Special Vote
\$ Over
Budget Budget % of Budget
**Special
Vote**

						Budget	\$ Over Budget	% of Budget	Special Vote
	Jul 16	Jan - Jul 16	Budget	\$ Over Budget	% of Budget				
Executive Committee	Wages and Benefits								
	Employee Health Insurance	340.00	3,172.00	4,000.00	-828.00	79.3%			
	Employee Payroll Taxes	475.96	3,305.09	5,800.00	-2,494.91	56.98%			
	Gross Payroll	5,408.60	33,215.74	46,350.00	-13,134.26	71.66%			
	Payroll Expenses	6.99	585.02	625.00	-39.98	93.6%			
	Total Wages and Benefits	6,231.55	40,277.85	56,775.00	-16,497.15	70.94%			
	Professional Fees								
	Accounting	0.00	2,500.00	2,500.00	0.00	100.0%			
	Insurance								
	Auto	0.00	941.00						
Executive Committee	Bus. Catastrophe	0.00	2,204.00						
	Commercial	0.00	8,565.00						
	Workers Comp	0.00	3,556.00						
	Insurance - Other	0.00	0.00	14,000.00	-14,000.00	0.0%			
	Total Insurance	0.00	15,266.00	14,000.00	1,266.00	109.04%			
	Legal Fees	0.00	-230.00	3,000.00	-3,230.00	-7.67%			
	Total Professional Fees	0.00	17,536.00	19,500.00	-1,964.00	89.93%			
	Capital Expenses/Projects								
	Capital Improvements	0.00	5,085.68						
	Total Capital Expenses/Projects	0.00	5,085.68						
Executive Committee	Miscellaneous								
	Administrative costs								
	Banking Costs	8.94	122.40	50.00	72.40	244.8%			
	Computer	95.00	524.47	300.00	224.47	174.82%			
	Office Equipment/Furnishings	0.00	28.25	200.00	-171.75	14.13%			
	Office Supplies	1.73	336.78	400.00	-63.22	84.2%			
	Postage and Delivery	314.99	552.94	850.00	-297.06	65.05%			
	Printing and Reproduction	0.00	804.19	1,500.00	-695.81	53.61%			
	Telephone	93.34	1,136.11	1,800.00	-663.89	63.12%			
	Total Administrative costs	514.00	3,505.14	5,100.00	-1,594.86	68.73%			
Executive Committee	Contributions - Note 2 Fin Comm	0.00	1,000.00	2,300.00	-1,300.00	43.48%			
	Property Taxes	3,939.96	4,995.47	5,000.00	-4.53	99.91%			
	Total Miscellaneous	4,453.96	9,500.61	12,400.00	-2,899.39	76.62%			
	Total Expense	53,519.85	244,278.64	354,985.00	-110,706.36	68.81%			
	Net Ordinary Income	-46,279.60	118,946.31	34,274.00	84,672.31	347.05%			

Mt. Gretna Campmeeting
Profit & Loss Budget vs. Actual
January through July 2016L

						After Special Vote			Special Vote
						Budget	\$ Over Budget	% of Budget	
Other Income/Expense									
Other Income									
Designated Funds									
Capital Project Fund	4.19	28.51							
Motor Vehicle Fund (Fin Comm)	0.07	-1,870.05							
Tree Maintenance Fund	0.00	5,850.01							
Total Designated Funds	4.26	4,008.47							
Restricted Funds									
Heritage Fest'I (Comm Act Comm)									
Heritage Fest'I Expense	-2,475.00	-4,702.00				\$215.00	-\$4,487.00	-2187%	\$215.00
Heritage Fest'I (Comm Act Comm) - Other	2,811.02	5,481.68							
Net Income									
Total Heritage Fest'I (Comm Act Comm)	336.02	779.68							
Marlin & Nancy Seiders Memorial	10.49	10.49							
Playground Fund (Recreatn Comm)	0.36	2.73				\$500.00	\$502.73	1%	\$500.00
Total Restricted Funds	346.87	792.90							
Total Other Income	351.13	4,801.37							
Net Other Income	351.13	4,801.37	0.00	4,801.37	100.0%				
	<u>-45,928.47</u>	<u>123,747.68</u>	<u>34,274.00</u>	<u>89,473.68</u>	<u>361.05%</u>				



Restricted Fund Balances

Heritage Festival Fund	\$7,054
Marlin & Nancy Seiders Fund	\$42,107
Playground Improvement Fund	\$15,925

Designated Fund Balances

Motor Vehicle Fund	\$4,949
Capital Project Fund	\$68,217

Late & Delinquent Accounts

As of 30-Jun-16

	Prior Years	2016	Total
Property Assessments	\$595.00	\$13,016.33	\$13,611.33
Rentals	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$0.00	\$0.00
			<hr/> \$13,611.33