

## MGCA Building Permit Information

### MGCA Building Permit

All projects in the Campmeeting requiring a building permit from the Lebanon County Planning Department must be first approved by the MGCA Board of Managers.

To obtain a building permit from Lebanon County Planning Department, a resident first needs to have an MGCA Building Permit before the County will issue their permit

A building permit application form, which can be obtained from the Campmeeting Office, must be submitted to the MGCA Board of Managers for approval for any of the following as delineated in the Rules and Regulations handbook.

Types of improvement requiring MGCA Building Permit:

- Construction or renovation work which alters the external boundaries of an existing structure,
- Installation of driveway, parking area, or hardscaping of impervious material,
- Remodeling of porch,
- Relocation, upgrade, or addition to household waste and/or water lines,
- New chimney construction or reconstruction of existing chimney,
- Tree removal,
- Foundation improvement,
- Relocation and/or upgrade to electrical, water, or HVAC systems, and
- Installation of fences or landscape.

Other information needed with MGCA Building Permit Application Form:

- Plot Plan,
- Current certified property survey by a PA Licensed Surveyor may be required,
- Estimated cost of improvement, and
- Contractor Information.

All MGCA Building Permit Applications requests must be submitted to the Board of Managers for approval at a regular monthly Board meeting. The MGCA member applying for the building permit should be present at the meeting.

What kinds of work are exempted from MGCA and Lebanon County building permits?

The following generalizations are examples of exempted work:

- Painting,
- Re-roofing,
- Siding installation, and
- Door and window replacement when not altering external boundaries or altering structural components.

### Lebanon County Planning Department Building Permit

Lebanon County Planning Department serves as the official building and zoning officer for West Cornwall Township in which the MGCA is located. It is most likely when a member of the Campmeeting needs an MGCA Building Permit that they will need a Lebanon County Planning Department Building Permit. When the Board of Managers issues an MGCA Building Permit they will recommend the member to contact:

Lebanon County Planning Department  
Room 206, Municipal Building, 400 South 8<sup>th</sup> Street,  
Lebanon, PA 17042 OR by telephone at  
717-274-2801 Ext. 2325.

Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Lebanon County Planning Department can supply the member with information, procedure, and fees.

### WHEN CONSTRUCTION IS PROHIBITED

High decibel tool use for interior or exterior construction work, framing, and roofing is prohibited during the “Quiet Season” July 15<sup>th</sup> to August 31<sup>st</sup> (R&R 17b).